# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE, KHAPERKHEDA. DIST. NAGPUR.

# INTERNAL QUALITY ASSURANCE CELL

#### **IQAC Meeting Notice**

Date: 04/07/2016

I have the honour to inform you that the first meeting for the Session 2016-2017 of the Internal Quality Assurance Cell will be held on Saturday, 9th of July, 2016 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

> Dr. Dhanraj V. Shete Bar. Sheshrao Wallacordinator AlQA Commerce,

Khaperkheda. Dist. Nagpur.

#### Agenda:

- 1. To read and finalize the report of the previous meeting dated 30 April, 2016.
- 2. Finalizing the departmental academic calendar.
- 3. Attempt for 100% Ph.D. staff.
- 4. To bring reform in examination system as per CBCS pattern.
- 5. Promotion of ICT and modern teaching methods.
- 6. ISR programs, gender sensitization programs and environmental awareness programs to be conducted.
- 7. Bridge courses for newly admitted students.
- 8. Students mentoring program.
- 9. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

- 3. Dr. Anjali Pande.
- 4. Dr. Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Shri. Mohan Khade

Dr. Dhanraj V. Shete

Bar, Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE,

#### KHAPERKHEDA. DIST. NAGPUR.

#### INTERNAL QUALITY ASSURANCE CELL

# Minutes of the IQAC Meeting dated 9 July, 2016

The first meeting of IQAC for the session 2016-2017 was held on 9 July, 2016 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

#### Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Shri. Mohan Khade

Signature

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The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 30<sup>th</sup> April, 2016. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal asked the IQAC coordinator to collect the departmental academic calendars prepared by the different departments and finalize them and take the signature of the Principal on them. All the members unanimously agreed to submit the academic planning of their departments.

Resolution No. 2:- The IQAC coordinator said that as 70% of the full time teachers in the institution are Ph.D. holders. We must strive for 100% staff having Ph.D. qualification. The Principal instructed the non-Ph.D. teachers to complete their research as early as possible.

Resolution No. 3:- The chairperson Dr. Tale informed all the teachers that for UG courses too the University has implemented CBCS pattern of examination. Therefore, even the method of continuous evaluation be changed. The teachers should take note

of this fact and use students' centric method in teaching for making learning more effective.

<u>Resolution No. 4</u>:- The IQAC coordinator also said that the IQAC has decided to introduce ICT based teaching in the institution. He also instructed all the teachers to prepare more slides and transparency sheets to make the classroom teaching students centric.

Resolution No. 5:- The Principal put the point that the departments having the responsibility of extension activities should conduct ISR programs and health related programs as per their schedule and also organize outreach programs and submit the report of the activities conducted at the end of the session.

Resolution No. 6:- The IQAC coordinator informed the teachers to conduct Bridge Courses for the newly admitted students. They should be given complete information of the syllabus and the method of evaluation so as the bridge the gap between two levels of learning.

<u>Resolution No. 7</u>:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete Dr. Dhanraj V. Shete QQAG:Sørørdinater;

v. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda Ta.: Saoner Dist.: Nagpur.

# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE, KHAPERKHEDA. DIST. NAGPUR.

#### INTERNAL QUALITY ASSURANCE CELL

#### **IQAC Meeting Notice**

Date: 01/10/2016

I have the honour to inform you that the second meeting for the Session 2016-2017 of the Internal Quality Assurance Cell will be held on Wednesday, 5<sup>th</sup> of October, 2016 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,
Dr. Dhanraj V. Shete
(Drobhanraj V. Shete)
Bar. Sheshraa WaCo-bordinatof ALCALOmmerce,

Khaperkheda. Dist. Nagpur.

#### Agenda:

- 1. To read and finalize the report of the previous meeting dated 9 July, 2016.
- 2. Progress of course completion and continuous evaluation process.
- 3. Cleanliness drive.
- 4. Progress of extension activities as per linkages and MoUs.
- 5. Planning for Inter collegiate speech competition.
- 6. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

3. Dr. Anjali Pande.

4. Dr. Gajanan Sonkuwar.

Signature

- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare

10. Shri. Mohan Khade

Dr. Dhanraj V. Shete
Dr. Dhanraj V. Shete
Dr. Obacco-ordinator.

Bar. Sheehren Wanthede College of Arts & Commerce, Edaperkheda. Dist. Nagpur.

### BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE,

#### KHAPERKHEDA. DIST. NAGPUR.

#### INTERNAL QUALITY ASSURANCE CELL

# Minutes of the IQAC Meeting dated 5 October, 2016

The second meeting of IQAC for the session 2016-2017 was held on 5 October, 2016 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

3. Dr. Anjali Pande.

4. Dr.Gajanan Sonkuwar.

5. Prof. Rajendra Raut

6. Prof. Sangita Chore

7. Shri. Shankar Bahadure.

8. Shri. Manoharrao Bute

9. Shri. Dulichandji Kumbhare

10. Shri. Mohan Khade

**Signature** 

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 9<sup>th</sup> July, 2016. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal made diligent enquiry from all the head of departments regarding the completion of their courses. They were asked to complete courses in time and to pay special attention towards improvement of result in coming university examination. After completion of courses they should hold extra classes if necessary. They should also take revision on important course contents in order to make preparation of the students for CBCS pattern.

Resolution No. 2:- The Principal informed the NSS department to conduct cleanliness drive in the college campus as well as in Bhanegaon village. He added that even the Govt. of India has also made these activities mandatory. The coordinator of NSS agreed and assured to conduct cleanliness programs in the next week.

Resolution No. 3:- The Principal informed the teachers who were given the responsibility of extension activities to conduct the programs as per schedule. The programs planned as per our MoUs must be organized before the examination.

Resolution No. 4:- The Principal informed Dr. Selukar to organize a separate meeting for discussing the entire set up of the program of debate competition. The distribution of different responsibilities to make the event successful would be finalized in the meeting. Dr. Selukar madam assured the Principal of organizing a meeting for the purpose.

Resolution No. 5:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete

Dr. Dhanraj V. Shete Co-ordinator, Chat, Bar. Shashrao Wankhede College of Arts & Commerce, Kaaperkheda, Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda

Ta.: Saoner Dist.: Nagpur.

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#### INTERNAL QUALITY ASSURANCE CELL

#### **IQAC Meeting Notice**

Date: 04/01/2017

I have the honour to inform you that the Third meeting for the Session 2016-2017 of the Internal Quality Assurance Cell will be held on Monday, 9<sup>th</sup> of Jan, 2017 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Your's faithfully,
Dr. Dhanraj V. Shete
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Khaperkheda. Dist. Nagpur.

#### Agenda:

- 1. To read and finalize the report of the previous meeting dated 5 October,
- 2. Planning for annual function and prize distribution to the toppers.
- 3. Installation of Android TV.
- 4. Installation of CCTV.
- 5. Automation of library.
- 6. Feedback from stakeholders.
- 7. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Shri. Mohan Khade

Dr. Doacres Vrakets.
Co-ordinator, IQAC,
Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE, KHAPERKHEDA. DIST. NAGPUR.

#### INTERNAL QUALITY ASSURANCE CELL

#### Minutes of the IQAC Meeting dated 9 January, 2017

The first meeting of IQAC for the session 2016-2017 was held on 9 January, 2017 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

#### Names of the Members of IOAC

1. Dr. Ramkrishna G. Tale

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- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Shri. Mohan Khade

Signature

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(ALADON)

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 5<sup>th</sup> October, 2016. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal informed the department of cultural activities to make plan for annual function by organizing a meeting with the members of the students' council. He also instructed to provide the list of the toppers in different classes so as to distribute the prizes during the function. The entire function should be organized as per the planning.

Resolution No. 2:- The IQAC coordinator said that the institution should purchase an Android TV as an ICT teaching tool. The Principal discussed the point with other members and it was unanimously decided to buy a 43 inches Android TV to be installed in the computer laboratory for showing the programs on website and also the programs and videos available with the teachers for a limited classes.

Resolution No. 3:- The Principal informed all the teachers that he had a talk with the chairperson of the institution. During his last meeting with her he put a proposal of

installation of the CCTV in the institution. She agreed to purchase a CCTV for the institution. The Principal informed some teachers to calculate the need of cameras and the points to place the cameras to be submitted to the chairperson.

Resolution No. 4:- The Principal asked the librarian about the completion of the automation of the library. The librarian replied that the work of automation is in progress. The Principal instructed her to complete the work of automation before the institution's submission of SSR to NAAC.

<u>Resolution No. 5</u>:- The Principal informed the members of the feedback to take feedback from the different stakeholders. He again added that the analysis of feedback should be submitted to the IQAC at the end of the session.

<u>Resolution No. 6</u>:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete

Dr. Dhanraj V. Sheto Classificator, dinator,

Par. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkhessa Ta.: Saoner Dist.: Nagpur.

# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE,

#### KHAPERKHEDA. DIST. NAGPUR.

### INTERNAL QUALITY ASSURANCE CELL

#### **IQAC Meeting Notice**

Date: 22 /04 /2017

I have the honour to inform you that the fourth meeting for the Session 2016-2017 of the Internal Quality Assurance Cell will be held on Thursday, 27<sup>th</sup> of April, 2017 at 1.00 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Dr. Dhanraj V. Shete (Dr. Phanraj V. Shete) Ear. Sheshrao Vantared Lanton Mass Commerce, Khaperkheda. Dist. Nagpur.

#### Agenda:

- To read and finalize the report of the previous meeting dated 9<sup>th</sup> of January, 2017.
- 2. Annual reports of all the activities.
- 3. Progress of college magazine.
- 4. Preparation of Academic calendar.
- 5. Next year's academic plan by the departments.
- 6. Plan of action for the next year of the institution.
- 7. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Shri. Mohan Khade

Bar. Sheshrao Wankhede College of Arts & Commerce Khaperkheda. Dist. Nagpur.

# BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE, KHAPERKHEDA. DIST. NAGPUR.

# INTERNAL QUALITY ASSURANCE CELL

#### Minutes of the IQAC Meeting dated 27 April, 2017.

The first meeting of IQAC for the session 2016-2017 was held on 27 April, 2017 at 1.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

3. Dr. Anjali Pande.

4. Dr.Gajanan Sonkuwar.

5. Prof. Rajendra Raut

6. Prof. Sangita Chore

7. Shri. Shankar Bahadure.

8. Shri. Manoharrao Bute

9. Shri. Dulichandji Kumbhare

10. Shri. Mohan Khade

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me members of IQAC and

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 9<sup>th</sup> January, 2017. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal informed all the members of teaching departments that they should submit the annual reports of their departments of the session and also the reports of the portfolios entrusted to them. All the teachers assured to submit the annual reports before the vacation.

<u>Resolution No. 2</u>:- The Principal asked the convener of Magazine committee to complete the current issue of Kusumgandha before the declaration of the university result. He added that the issue would have to be distributed to the students with their mark sheet. The convener assured to complete the magazine before the declaration of the result.

Resolution No. 3:- The Principal then asked Dr. Selukar Madam to download the academic calendar of RTM Nagpur University from the website and prepare the academic calendar of the institution for the coming session. He asked her to take help for that from the IQAC coordinator.

Resolution No. 4:- Then the Principal as well as IQAC coordinator informed all the heads of department to prepare their departmental academic calendar for the next session. The annual teaching plan can be written as usual in the academic diaries provided to the teachers. The teaching plan should also contain the plan of evaluation. All the heads of department assured to submit the departmental academic planning at the beginning of the next session to the IQAC.

Resolution No. 5:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete Dr. Dhanraj V. Shete Cd Ordin Goop rimetor.

Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda Ta.: Saoner Dist.: Nagpur.