15-16

BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE, KHAPERKHEDA. DIST. NAGPUR.

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 01/07/2015

I have the honour to inform you that the first meeting for the Session 2015-2016 of the Internal Quality Assurance Cell will be held on Saturday, 4^{th} of July, 2015 at 1.00 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,
Dr. Dhanraj V. Shete
Ot-Ohannaj, V. Shete)
Bar. Sheshrao W. Gheotdiniagouf I. & Commerce,
Khaperkheda. Dist. Nagpur.

Agenda:

- To read and finalize the report of the previous meeting dated 30 April, 2015
- 2. To introduce certificate courses and vocational courses.
- 3. Promotion of ICT in Teaching-learning process and use of modern teaching methods.
- 4. Classes for slow learners and advanced learners.
- 5. Planning for conducting extension activities, health related programs and ISR programs.
- 6. Survey and projects by the students.
- 7. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signatur

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

3. Dr. Anjali Pande.

- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare

10. Miss. Priyanka Shinde

Dr. Dhanraj V. Shete

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 4th of July, 2015

The first meeting of IQAC for the session 2015-2016 was held on 4th of July, 2015 at 1.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde

Signature

Toplus

(herson

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 30th April, 2015. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The IQAC coordinator said that he wished to introduce a certificate course in Communicative English for the students. Then the Principal also said that last year he had assured MITCON industry to introduce two vocational courses in the institution. All the members unanimously agreed to the proposal.

Resolution No. 2:- The IQAC coordinator said that he wished to introduce a certificate course in communicative English for students. The Principal also said that he had permitted to MITCON industries to introduce two vocational courses in the institution. He also entrusted the responsibility of two vocational courses to the librarian.

Resolution No. 3:- The chairperson Dr. Tale informed all the teachers to use students' centric method in teaching for making learning more effective. The IQAC coordinator

also said that the IQAC has decided to introduce ICT based teaching in the institution. He also instructed all the teachers to prepare more slides and transparency sheets to make the classroom teaching students centric.

<u>Resolution No. 4</u>:- The Principal informed all the teachers to pay special attention to the advanced learners and provide extra study material to them. He also called upon the teachers to hold extra classes for the slow learners.

Resolution No. 5:- The Principal put the point that the departments having the responsibility of extension activities should conduct ISR programs and health related programs as per their schedule and also organize outreach programs and submit the report of the activities conducted at the end of the session.

<u>Resolution No. 6</u>:- The IQAC coordinator informed the teachers to conduct students survey based on the burning issues and submit the report to the IQAC at the end of the session.

Resolution No. 7:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda Ta.: Saoner Dist.: Nagpur.

BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE,

KHAPERKHEDA. DIST. NAGPUR.

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 01/10/2015

I have the honour to inform you that the second meeting for the Session 2015-2016 of the Internal Quality Assurance Cell will be held on Tuesday, 6^{th} of October, 2015 at 1.00 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

Dr. Dhanraj V. Shete Dr. Dhanraj V. Shete Bar. Sheshrao W. Grand Maler A. & Commerce, Khaperkheda. Dist. Nagpur.

Agenda:

- To read and finalize the report of the previous meeting dated 4th of July, 2015.
- 2. Feedback from the stakeholders.
- 3. Preparation for Intercollegiate competition.
- 4. Gender sensitization programs.
- 5. Details of syllabus completion and evaluation process.
- 6. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

1. Dr. Ramkrishna G. Tale

2. Dr. Jyoti Selukar.

3. Dr. Anjali Pande.

- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde

Dr. Dhanraj V. Shete

Dadacecoai dinable te Co-ordinator, IOAC, Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 6 October, 2015

The second meeting of IQAC for the session 2015-2016 was held on 6 October, 2015 at 1.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare

10. Miss. Priyanka Shinde

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 4th of July, 2015. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The IQAC coordinator and the Principal instructed the feedback committee to take feedback reports from the different stakeholders. After collecting the feedback, its analysis should be done and submitted to the IQAC at the end of the session.

Resolution No. 2:- The Principal informed Dr. Selukar to organize a separate meeting for discussing the entire set up of the program of debate competition. The distribution of different responsibilities to make the event successful would be finalized in the meeting. Dr. Selukar madam assured the Principal of organizing a meeting for the purpose.

<u>Resolution No. 3</u>:- The Principal informed Dr. Pande Madam and Dr. Selukar Madam to organize gender sensitization programs as per the schedule and submit its report to the IQAC at the end of the session.

Resolution No. 4:- The Principal made diligent enquiry from all the head of departments regarding the completion of their courses. They were asked to complete courses in time and to pay special attention towards improvement of result in coming university examination. After completion of courses they should hold extra classes if necessary. They should also take revision on important course contents.

<u>Resolution No. 5</u>:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

r. Dhanraj V. Shete

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda Ta.: Saoner Dist.: Nagpur.

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 04/01/2016

I have the honour to inform you that the Third meeting for the Session 2015-2016 of the Internal Quality Assurance Cell will be held on Thursday, $7^{\rm th}$ of Jan, 2016 at 1.00 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

(Or. Dhanraj M. Shete)
Bar. Sheshrao Wa Connertdinatora I Q Commerce,

Khaperkheda. Dist. Nagpur.

Agenda:

- To read and finalize the report of the previous meeting dated 6th of October, 2015.
- 2. Prize distribution to toppers in annual gathering.
- 3. Course completion and preparation of students for annual examination.
- 4. Extra classes for slow learners.
- 5. Encouragement to the students to use library resources.
- 6. Enrollment for vocational course.
- 7. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

Signature

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.

- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde.

Dr. Dhanraj V. Shete

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

BAR. SHESHRAO WANKHDE COLLEGE OFARTS & COMMERCE,

KHAPERKHEDA. DIST. NAGPUR.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 7 Jan, 2016

The third meeting of IQAC for the session 2015-2016 was held on 7 January, 2016 at 1.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 6th October, 2015. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal informed the department of cultural activities to make plan for annual function by organizing a meeting with the members of the students' council. He also instructed to provide the list of the toppers in different classes so as to distribute the prizes during the function. The entire function should be organized as per the planning.

Resolution No. 2:- The Principal informed all the head of departments to pay special attention towards improvement of result in forthcoming university examination. After completion of courses they should hold extra classes if necessary. They should also take revision on important course contents. They should provide printed study material to the students.

<u>Resolution No. 3</u>:- The Principal informed all the teachers that they should conduct extra classes for slow learners. The professor in English said that he has already planned to hold extra classes for slow learners.

Resolution No. 4:- The Principal informed all the head of departments and the librarian to encourage students to use books from the library. The advanced learners should be provided extra books. The syllabus and the old question papers also should be made available to the students from the library.

Resolution No. 5:- The Principal informed the librarian that the vocational courses in Beautician and Mobile Repairing sponsored by MITCON had to be conducted in summer vacation. Therefore, she should start enrollment of students for the courses.

<u>Resolution No. 6</u>:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete Dr. Dhanraj V. Shete Clarkington, dinator.

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

> Bar. Sheshrao Wankhede College of Art's & Commerce, Khaperkheda Ta.: Saoner Dist.: Nagpur.

INTERNAL QUALITY ASSURANCE CELL

IQAC Meeting Notice

Date: 25/04/2016

I have the honour to inform you that the fourth meeting for the Session 2015-2016 of the Internal Quality Assurance Cell will be held on Saturday, $30^{\rm th}$ of April, 2016 at 1.30 p.m., in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,
Dr. Dhanraj V. Shete
(OroPhanraj, Yoshete)
Bar. Sheshrao Woodnerdington AlQa Commerce,

Khaperkheda. Dist. Nagpur.

Agenda:

- 1. To read and finalize the report of the previous meeting dated $7^{\rm th}$ of January, 2016.
- 2. Annual report from all the departments.
- 3. Academic planning by the teaching departments and action plan for the next year of the institution.
- 4. Preparation of academic calendar.
- 5. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.

- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde.

Dr. Dhanraj V. Shete

Day Ake Coordinable te Co-ordinator, 10AC, Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 30 April, 2016

The fourth meeting of IQAC for the session 2015-2016 was held on 30th of April, 2016 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

Names of the Members of IQAC

- 1. Dr. Ramkrishna G. Tale
- 2. Dr. Jyoti Selukar.
- 3. Dr. Anjali Pande.
- 4. Dr.Gajanan Sonkuwar.
- 5. Prof. Rajendra Raut
- 6. Prof. Sangita Chore
- 7. Shri. Shankar Bahadure.
- 8. Shri. Manoharrao Bute
- 9. Shri. Dulichandji Kumbhare
- 10. Miss. Priyanka Shinde

Signature

Patelie

members of IQAC and

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 7th of January, 2016. Then he put before the members the first agenda of the meeting for discussion.

Resolution No. 1:- The Principal informed all the members of teaching departments that they should submit the annual reports of their departments of the current session and also the reports of the portfolios entrusted to them. All the teachers assured to submit the annual reports before the vacation.

Resolution No. 2:- Then the Principal as well as IQAC coordinator informed all the heads of department to prepare their departmental academic calendar for the next session. The annual teaching plan can be written as usual in the academic diaries provided to the teachers. The teaching plan should also contain the plan of evaluation. All the heads of department assured to submit the departmental academic planning at the beginning of the next session to the IQAC.

Resolution No. 3:- The Principal then asked Dr. Selukar Madam to download the academic calendar of RTM Nagpur University from the website and prepare the

academic calendar of the institution for the coming session. He asked her to take help for that from the IQAC coordinator.

Resolution No. 4:- As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

Dr. Dhanraj V. Shete

Dr. Dhanraj V. Shete CJQAGI Georginator. Car. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda. Dist. Nagpur.

Bar, Sheshrao Wankhede College of Art's & Commerce, Khaperkheda

Ta.: Saoner Dist.: Nagpur.