


BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.  
INTERNAL QUALITY ASSURANCE CELL  
IQAC Meeting Notice

Date: 07 /07/2014

I have the honour to inform you that the first meeting for the Session 2014-2015 of the Internal Quality Assurance Cell will be held on Saturday, 12<sup>th</sup> of July, 2014 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,  
  
**Dr. Dhanraj V. Shete**  
Co-ordinator, IQAC  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda. Dist. Nagpur.

Agenda:

1. To read and finalize the report of the previous meeting dated 30 April 2014.
2. To approve the departmental academic calendar prepared by the different departments.
3. Promotion of research for teachers.
4. Use of ICT in Teaching and continuous evaluation.
5. Schedule for extension activities.
6. Appointment of a computer teacher.
7. Plan for gender sensitization program.
8. Bridge courses for newly admitted students.
9. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

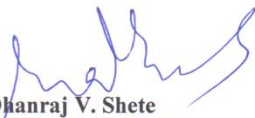
1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.

Signature

  
.....  
.....

3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

  
**Dr. Dhanraj V. Shete**  
**IQAC Co-ordinator,**  
**Bar. Sheshrao Wankhede College of Arts & Commerce,**  
**Khaperkheda, Dist. Nagpur.**

BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 12 July, 2014

The first meeting of IQAC for the session 2014-2015 was held on 12 July, 2014 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

**Names of the Members of IQAC**

1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

**Signature**

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 30<sup>th</sup> April, 2014. Then he put before the members the first agenda of the meeting for discussion.

**Resolution No. 1:-** The chairperson, Dr. R. G. Tale instructed the head of all departments and the heads of the different committees to submit the departmental academic calendar they were informed to prepare based on the institutional academic calendar. They were instructed to submit their annual planning for the session 2014-2015 to the IQAC. The IQAC coordinator was given the responsibility to finalize the departmental annual plan.

**Resolution No. 2:-** Then the Principal verified the whether all the three Minor Research projects had been submitted to UGC. He asked the teachers and clerk to submit the file and utilization certificate with audit report to be sent to the UGC. Then the Principal instructed all the teachers to contribute the research papers to the journals, edited books and also in seminar proceedings. At least three research papers for each full time teacher annually is mandatory.

**Resolution No. 3:-** The chairperson Dr. Tale informed all the teachers to use students' centric method in teaching for making learning more effective. The IQAC coordinator also said that the IQAC has decided to introduce ICT based teaching in the institution. As the roof-mounted LCD projectors are available in the institution, the teachers should make use of the facility. He also instructed all the teachers to prepare more slides and transparency sheets to make the classroom teaching students centric.

**Resolution No. 4:-** The Principal informed all the other departments related to extension activities like NSS, Sports, Population Education, etc., to conduct all the extension activities adhering to the plan and submit the report at the end of the session to the IQAC.

**Resolution No. 5:-** The IQAC coordinator put the point that there is a need to appoint a computer teacher on temporary basis for training the students with the knowledge of computer in the computer laboratory. The Principal assured that the computer teacher will be appointed within a month.

**Resolution No. 6:-** The Principal and the IQAC coordinator pinpoint the need to organize gender sensitization program in the institution. After some discussion the responsibility was given to Dr. Anjali Pande to form a committee and make annual plan and also conduct the activities after taking the approval of the plan from the IQAC.

**Resolution No. 7:-** The Principal instructed all the teaching departments to take up bridge courses for the newly admitted students to make them aware of the new pattern of syllabus and new method evaluation. The IQAC coordinator also instructed all the departments that they should devote some initial periods for bridge courses to bridge the gaps between two levels of learning.

**Resolution No. 8:-** As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing valuation discussion.

  
Dr. Dhanraj V. Shete

Dr. Dhanraj V. Shete  
IQAC Co-ordinator,

Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda. Dist. Nagpur.

  
Principal

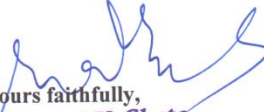
Bar. Sheshrao Wankhede College  
of Art's & Commerce, Khaperkheda  
Ta.: Saoner Dist.: Nagpur.

BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.  
INTERNAL QUALITY ASSURANCE CELL  
IQAC Meeting Notice

Date: 08/10 /2014

I have the honour to inform you that the second meeting for the Session 2014-2015 of the Internal Quality Assurance Cell will be held on Saturday, 11<sup>th</sup> of October, 2014 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,  
  
**Dr. Dhanraj V. Shete**  
(Dr. Dhanraj V. Shete)  
Co-ordinator, IQAC  
Bar. Sheshrao Wankhde College of Arts & Commerce,  
Khaperkheda, Dist. Nagpur.


Agenda:

1. To read and finalize the report of the previous meeting dated 12 July, 2014.
2. Discussion on Teaching learning process.
3. Purchase of MIS and LMS software.
4. Strengthening of career guidance cell.
5. Feedback from different stakeholders.
6. Linkages and MoUs to be formed.
7. Utilization of IQAC grants.
8. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC

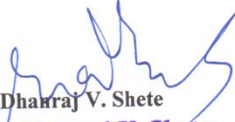
1. Dr. Ramkrishna G. Tale

Signature



2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

  
Dr. Dhanraj V. Shete  
IQAC Co-ordinator  
Co-ordinator, IQAC,  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaparkheda, Dist. Nagpur.

**BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.  
INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the IQAC Meeting dated 11 October, 2014**

The second meeting of IQAC for the session 2014-2015 was held on 11 October, 2014 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

**Names of the Members of IQAC**

1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

**Signature**



The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 12<sup>th</sup> of July, 2014. Then he put before the members the first agenda of the meeting for discussion.

**Resolution No. 1:-** The chairperson Dr. Tale informed all the teachers that for the improvement of the University result some steps are necessary to be undertaken. All the teachers should stick to the teaching plan prepared by them for the completion of the courses. They should adopt the process of continuous evaluation and conduct tests and examination time to time. The question papers should be based on the pattern of examination in their respective subjects of the university. They should provide printed study material to the students and encourage them to use sources in the library.

**Resolution No. 2:-** The second agenda was for the purchase of LMS and MIS software. The Principal informed that in order to make the office paperless, there is need to purchase MIS software for the smooth functioning of the office administration. He also added that LMS software for library is also very helpful for the smooth functioning of the library and maintaining the records. It was unanimously

decided to purchase both the software very soon for the updation of the office and the library.

**Resolution No. 3:-** The Principal then informed Dr. Chore Madam to strengthen the Career Guidance Cell and conduct activities as per the planning. She should organize the programs based on personality development, preparation for competitive examination, etc. Dr. Chore assured the Principal that she had been following her annual plan for the activities of career guidance to the students.

**Resolution No. 4:-** The Principal said that the IQAC has decided to introduce feedback system in the institution so that it will help to take some concrete steps for the improvement of the institution. It was decided that a committee for feedback would be formed and the feedback forms would be prepared under the guidance of the IQAC coordinator. The feedback committee was given the entire responsibility of taking feedback and making analysis of the feedback.

**Resolution No. 5:-** The Principal while discussing the next agenda called upon the departments to form more MoUs and linkages for bringing quality in the overall functioning of the ISR programs and extension activities. The IQAC coordinator assured the Principal that there are already some MoUs and linkages formed and they are functioning. Some new MoUs and linkages for faculty exchange were decided to form in the current academic session.

**Resolution No. 6:-** The Principal said that the IQAC has received a grant of three lacs from the UGC. The grant has to be utilized on the heads as per the directions of the UGC. It was unanimously decided to purchase a laptop and a printer for IQAC in the current session.

**Resolution No. 7:-** As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting and for contributing lively discussion for the overall development of the institution.

  
Dr. Dhanraj V. Shete

**Dr. Dhanraj V. Shete**  
IQAC Co-ordinator  
Co-ordinator, IQAC,  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda, Dist. Nagpur.

  
Principal  
Bar. Sheshrao Wankhede College  
of Art's & Commerce, Khaperkheda  
Ta.: Saoner Dist.: Nagpur.




BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.  
INTERNAL QUALITY ASSURANCE CELL  
IQAC Meeting Notice

Date: 05 / 01 / 2015

I have the honour to inform you that the Third meeting for the Session 2014-2015 of the Internal Quality Assurance Cell will be held on Friday, 9<sup>th</sup> of Jan, 2015 at 1.30 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

  
**Dr. Dhanraj V. Shete**  
(Dr. Dhanraj V. Shete)  
Coordinator, IQAC,  
Bar. Sheshrao Wankhde College of Arts & Commerce,  
Khaperkheda, Dist. Nagpur.


Agenda:

1. To read and finalize the report of the previous meeting dated 11 October, 2014.
2. Holding of Parents meeting and Alumni meeting.
3. Regarding ISR programs and outreach programs.
4. Discussion on Annual Function and prizes to toppers.
5. Organize intercollegiate debate competition.
6. Preparation of students for University examination.
7. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC


1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.

Signature

  
.....  
.....

3. Dr. Anjali Pande.
4. Dr.Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde.

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

  
**Dr. Dhanraj V. Shete**  
**Dr. Dhanraj V. Shete**  
Co-ordinator, IQAC,  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Wankhede, Dist. Nagpur.

BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.

INTERNAL QUALITY ASSURANCE CELL

Minutes of the IQAC Meeting dated 9<sup>th</sup> January, 2015

The third meeting of IQAC for the session 2014-2015 was held on 9<sup>th</sup> January, 2015 at 1.30 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

**Names of the Members of IQAC**

1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

**Signature**

  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 11<sup>th</sup> October, 2014. Then he put before the members the first agenda of the meeting for discussion.

**Resolution No. 1:-** The Principal informed the teachers who are the convener for the alumni association and parents-teacher meeting that they should organize at least one meeting in the session.

**Resolution No. 2:-** The IQAC coordinator put the point that the departments having the responsibility of extension activities should conduct ISR programs as per their schedule and also organize outreach programs and submit the report of the activities conducted at the end of the session.

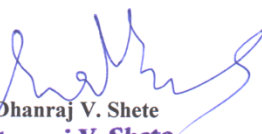
**Resolution No. 3:-** The Principal informed the department of cultural activities to organize a separate meeting with the students' members and make plan for annual function. The plan should be shared with the Principal and the IQAC coordinator and


be approved from them. He also instructed to provide the list of the toppers in different classes so as to distribute the prizes during the function. The entire function should be organized as per the planning.

**Resolution No. 4:-** The next point for discussion was of organizing intercollegiate debate competition. The Principal informed Dr. Selukar to organize a separate meeting for discussing the entire set up of the program of debate competition. The distribution of different responsibilities to make the event successful would be finalized in the meeting. Dr. Selukar madam assured the Principal of organizing a meeting for the purpose.

**Resolution No. 5:-** The Principal informed all the head of departments to pay special attention towards improvement of result in coming university examination. After completion of courses they should hold extra classes if necessary. They should also take revision on important course contents.

**Resolution No. 6 :-** As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

  
**Dr. Dhanraj V. Shete**  
**Dr. Dhanraj V. Shete**  
IQAC Co-ordinator,  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda. Dist. Nagpur.

  
**Principal**  
Bar. Sheshrao Wankhede College  
of Art's & Commerce, Khaperkheda  
Ta.: Saoner Dist.: Nagpur.

BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,  
KHAPERKHEDA. DIST. NAGPUR.  
INTERNAL QUALITY ASSURANCE CELL  
IQAC Meeting Notice

Date: 27/04/2015

I have the honour to inform you that the fourth meeting for the Session 2014-2015 of the Internal Quality Assurance Cell will be held on Thursday, 30<sup>th</sup> of April, 2015 at 1.00 p.m. in the college.

All the members of the IQAC are requested to make it convenient to attend the meeting.

Yours faithfully,

**Dr. Dhanraj V. Shete**

(Dr. Dhanraj V. Shete)

Bar. Sheshrao Wankhde College of Arts & Commerce,  
Khaperkheda, Dist. Nagpur.

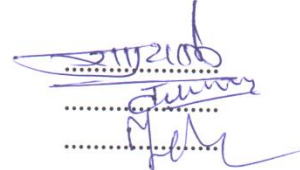
Agenda:

1. To read and finalize the report of the previous meeting dated 9<sup>th</sup> January, 2015.
2. Completion of Minor Research projects by the teachers.
3. Preparation of Academic Calendar for the next session.
4. Academic planning and plan of action to be prepared for the next session.
5. Submission of annual reports by all the departments.
6. Any other subjects with the permission of the chairperson.

Names of the Members of IQAC


1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.

Signature



4. Dr.Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde.

.....  
.....  
.....  
.....  
.....  
.....  
.....

  
**Dr. Dhanraj V. Shete**  
**Dr. Dhanraj V. Shete**  
IQAC Co-ordinator,  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda. Dist. Nagpur.

**BAR. SHESHRAO WANKHDE COLLEGE OF ARTS & COMMERCE,**  
**KHAPERKHEDA. DIST. NAGPUR.**  
**INTERNAL QUALITY ASSURANCE CELL**  
**Minutes of the IQAC Meeting dated 30 April, 2015**

The last meeting of IQAC for the session 2014-2015 was held on 30 April, 2015 at 1.00 p.m. in Principal's chamber under the chairmanship of the Head of the Institution, Dr. Ramkrishna G. Tale. The following members attended the meeting.

**Names of the Members of IQAC**

1. Dr. Ramkrishna G. Tale
2. Dr. Jyoti Selukar.
3. Dr. Anjali Pande.
4. Dr. Gajanan Sonkuwar.
5. Prof. Rajendra Raut
6. Prof. Sangita Chore
7. Shri. Shankar Bahadure.
8. Shri. Manoharrao Bute
9. Shri. Dulichandji Kumbhare
10. Miss. Priyanka Shinde

**Signature**



The IQAC coordinator, Dr. Dhanraj Shete welcomed all the members of IQAC and with due permission of the chairperson read out the minutes of the last meeting of the IQAC dated 9<sup>th</sup> January, 2015. Then he put before the members the first agenda of the meeting for discussion.

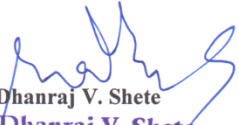
**Resolution No. 1:-** The Principal at the very beginning asked the teachers who had completed their Minor Research Projects to submit the Brief Report of the projects to be submitted to the UGC for the settlement of the grant amount. All the three teachers assured the Principal that they would submit the Brief Reports in three days to the office.


**Resolution No. 2:-** The Principal then asked Dr. Selukar Madam to download the academic calendar of RTM Nagpur University from the website and prepare the academic calendar of the institution for the coming session. He asked her to take help for that from the IQAC coordinator.

**Resolution No. 3:-** Then the Principal as well as IQAC coordinator informed all the heads of department to prepare their departmental academic calendar for the next session. The annual teaching plan can be written as usual in the academic diaries provided to the teachers. The teaching plan should also contain the plan of evaluation. All the heads of department assured to submit the departmental academic planning at the beginning of the next session to the IQAC.

**Resolution No. 4:-** The Principal informed all the members of teaching departments that they should submit the annual reports of their departments of the current session and also the reports of the portfolios entrusted to them. All the teachers assured to submit the annual reports before the vacation.

**Resolution No. 5 :-** As no other issue came up for discussion, the coordinator, Dr. Dhanraj Shete concluded the meeting with due permission from the chairperson. He thanked all Hon. Members of IQAC for attending the meeting.

  
**Dr. Dhanraj V. Shete**  
**Dr. Dhanraj V. Shete**  
**IQAC Coordinator, IQAC,**  
Bar. Sheshrao Wankhede College of Arts & Commerce,  
Khaperkheda, Dist. Nagpur.

  
**Principal**  
Bar. Sheshrao Wankhede College  
of Art's & Commerce, Khaperkheda  
Ta.: Saoner Dist.: Nagpur.



