



**Bar. Sheshrao Wankhede 56th Birthday Foundation,
Nagpur's**

**Bar. Sheshrao Wankhede College of
Arts & Commerce, Khaperkheda**

Accredited 'C+' Grade by NAAC

IQAC

Annual Quality Assurance Report

For

Academic Year 2017-2018

Submitted to

**National Assessment and Accreditation
Council, Bangalore**



Bar. Sheshrao Wankhede 56th Birthday Foundation's
BAR. SHESHRAO WANKHEDE COLLEGE OF ARTS &
COMMERCE,
KHAPERKHEDA – 441 102.

Year of Report – 2017 – 2018

PART – A

I. Details of the Institution

1.1 Name of the Institution

Bar. Sheshrao Wankhede College of Arts & Commerce,
Khaperkheda.

1.2 Address Line 1

Bar. Sheshrao Wankhede College of Arts & Commerce,

Address Line 2

Khaperkheda.

City/Town

Khaperkheda.

State

Maharashtra

Pin Code

441 102

Institution e-mail address

Info@barwankhedecollege.org

Contact Nos.

07113-268021, 9665553451

Name of the Head of the Institution:

Dr. Ramkrishna G. Tale

Tel. No. with STD Code:

07113-268021

Mobile:

9423408169/8421851560

Name of the IQAC Co-ordinator:

Dr. Dhanraj V. Shete

Mobile:

9665553451/ 7972612235

IQAC e-mail address:

dhanrajshete1002@gmail.com

1.3 NAAC Track ID : MHCOGN 11480.

OR

NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/33/066

1.4 Website address:

<http://www.bswck.edu.in>

Web-link of the AQAR:

<http://bswck.edu.in/wp-content/uploads/2018/09/AQAR-2017-18.pdf>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+		2004	2005-2009
2	2 nd Cycle	--	--	--	In Process
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.6 Date of Establishment of IQAC : DD/MM/YYYY

July 2004-2005

1.7 AQAR for the year (for example 2010-11)

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR __2004-05 submitted to NAAC on (22/07/2005)
- ii. AQAR __2005-06 submitted to NAAC on (10-8-2006)
- iii. AQAR __2006-07 submitted to NAAC on (01/09/2007)
- iv. AQAR __2012-13 submitted to NAAC on (03/05/2018)
- v. AQAR __2013-14 submitted to NAAC on (03/05/2018)
- vi. AQAR__ 2014-15 submitted to NAAC on (03/05/2018)
- vii. AQAR__ 2015-16 submitted to NAAC on (03/05/2018)
- viii. AQAR__ 2016-17 submitted to NAAC on (03/05/2018)

1.9 Institutional Status

University

State



Central



Deemed



Private



Affiliated College

Yes



No



Constituent College

Yes



No



Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

**Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (Specify)

Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

0

community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

0

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

6

Faculty

3

Non-Teaching Staff

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

N.A.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

--

International

--

National

--

State

--

Institution

--

(ii) Themes N..A.

2.14 Significant Activities and contributions made by IQAC

1. The IQAC organized regular meetings and properly distributed work responsibilities.
2. Feedbacks taken analyzed and the analysis uploaded on website.
3. Almost all the teachers uploaded the study related material, syllabus, question bank, etc. on website.
4. Whats app groups were formed from the classes and the app was used for the academic progress of the students.
5. Outreach programs and environmental programs organized.
6. ICT infrastructure updated.
7. Functional MoUs for ISR programs.
8. Health awareness programs organized.
9. Functional MoUs for faculty exchange.
10. Linkages for field trip.
11. Environmental awareness programs.
12. Gender sensitization programs.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To apply for 2 nd Cycle accreditation 2. Regular meetings for SSR preparation 3. Uploading of study material on website By the teachers for students. 4. Students involvement in outreach programs 5. To organize ISR programs 6. To organize gender based programs. 7. Use of innovative teaching methods. 8. Infrastructural Development	SSR prepared and submitted Executed Executed Executed Executed Executed. Executed Executed

* Attach the Academic Calendar of the year as Annexure. **Attached Annexure- 1**

2.16. Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Management (LMC) approved AQAR and encouraged the institution to go through the process of accreditation by .NAAC.
- The Management also permitted to upload the AQAR of previous years on newly created institutional website as the old website Agency was not responding to the institution.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	2	-	1	--
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	-	--
Others (Short Term Courses)	2	-	-	--
Total	7	-	3	--
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Teachers ☒
 Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

Enclosed Analysis of Feedback in Annexure- 2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the syllabus has been revised in some courses as the CBCS pattern has been implemented at UG level also from the last academic session replacing the old CBS pattern by the affiliating University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil.

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	5	3	1	--

2.2 No. of permanent faculty with Ph.D.

8 including Librarian

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	0	3	0	1	0	0	0	9	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	09
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	04	01
Presented papers	---	04	0
Resource Persons	---	01	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in Teaching and Learning process.
 - Use of student centric teaching methods.
- Establishing the session plan for every subject well before the commencement of each semester along with the course hand outs which is explained to all students on the start of the academic year.
 - Sharing of study material on What app group of the Students.
- Teacher's study materials are shared with students also in the form of hard copies and it is also made available on institutional website in some subjects.
- Teachers are encouraged to use Over Head projectors, LCD Projectors for effective teaching.
 - Use of participative learning methodologies.
 - Innovative method of teaching like brain storming method.
 - Display of videos for making teaching-learning process effective.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Total No. of students passed
B.A.	48	6
B.Com	20	10
M.A. Marathi.	2	1
M.A. Economics	5	4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Conducts two unit test in each semester.
- Through Assignments given to the students.
- Through project works in some subjects.
- Teachers use question answer method as one of the methods for continuous evaluation in the class room.
- Through the marks obtained by the students in the University examination of previous semester.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	04
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Catagory	No. of Permanent Employees	No. of Vacant Positions	Nos. of Permanent positions filled during the year	No. of positions filled temporarily
Administrative Staff	08	01	Nil	Nil
Technical Staff	--	--	--	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC encourage faculty members to pursue Ph. D.
- By encouraging even contributory staff members to pursue Ph.D and write research papers.
- By encouraging them to attend seminars & Conferences.
- By encouraging them to write Research papers.
- The IQAC in its meeting instructed the teachers to contribute their quality research papers to the journals approved by the UGC.
- The IQAC encourages teachers who are working as Ph.D. Guide to continue their work of Ph. D supervisor yielding more Ph. Ds under their supervision.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	Nil	Nil	Nil
Outlay in Rs. Lakhs	2,35,000/-	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	2	---
Non-Peer Review Journals	---	---	---
e-Journals	---	1	---
Conference proceedings	2	2	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	---	---	---	---	---
	Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons 3.13 No. of collaborations International National Any other 3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	---
Commercialised	Applied	----
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them
3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="90"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	8	
NCC	Nil	NSS	6	Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Outreach program of cleanliness drive in Adasa village was conducted on 19-12-2017.
- Outreach program of cleanliness and Tree Conservation program was organized by the students of the institution in Adasa Old Age Home.
- Different programs organized under the banner of Population education program.
- Outreach program of Voters Sensitization drive was organized in which 10 people were distributed their voter's Id and 25 people were encouraged to fill their election ID/Voter Id application.
- An outreach program on Road Safety Drive was organized on 6-2-2018 in collaboration with Police personnel of Police Station, Khaperkheda in which the college students presented rose to the drivers without helmet stopped by the police to bring awareness and avoid punishment.
- Tree plantation program was organized in collaboration with JCI, Nagpur on 11 July 2018 in the college campus.

- Sickle Cell awareness and Diagnosis camp was organized in the institution in collaboration with PHC Chicholi on 13-4-2018.
- A 'Sadbhavna Rally' was organized on 4th October 2018 for the observance of Gandhi Jayanti. The dept. of Political Science also took the students to visit exhibition in Club no 2 of Khaperkheda on Gandhiji's life.
- A Cancer check up camp was organized in the college on 24-9-2017 for the village people of Bhanegaon..
- NSS camp was organized at Adopted village Adasa in the month of February.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres	---	---	7 Acres
Class rooms	9	2	Management	11
Laboratories	1 (Home Eco)	---	---	1
Seminar Halls	1	---	---	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	CCTV & Android TV	2	Management	2
Value of the equipment purchased during the year (Rs. in Lakhs)	-----	1,00,000/-	Management	1,00,000/-
Others				

4.2 Computerization of administration and library

1. CMS and LMS software is exclusively used in office administration and also in library.
2. Attempts are being made to make paperless office by extensive use of e-mails for the exchange of information wherever possible.
3. INFLIBNET is available in the library of the institution and also the process of automation of library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	257	50448.75	191	34329	448	84778
Reference Books	11	3230.25	11	3101.75	22	6332
e-Books	Access through NDL, DOAR					
Journals	09	2753	08	7586	17	10339
e-Journals	Access through DOAJ,AJOL,N-LIST AND bswck.edu.in					
Digital Database	--	--	01	5750	--	--
Magazines	--	--	09	3660	--	--
CD & Video	--	--	---	---	--	--
Others (specify)	--	--	01	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	33	14	Yes	Nil	---	10	9	---
Added	---	---	---	---	---	---	--	---
Total	33	14	---	----	---`	10	9	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training regarding the basic knowledge of computer is being provided to the students through computer lab. The computer teacher is also appointed for the purpose.

4.6 Amount spent on maintenance in lakhs :

i) ICT	85,000/-
ii) Campus Infrastructure and facilities	6,30,000/-
iii) Equipments	00
iv) Others	00

Total : 7,15,000/-

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Scholarship and free ship facility to SC/ST/OBC/NT students is communicated through Prospectus and by giving notices.
- IQAC introduced the facility of concession and easy installment for admission fees.
- Given opportunity for creative writing and its publishing in College Annual Souvenir 'Kusumgandha'.
- IQAC encouraged Career guidance cell to organize programs on guidance for competitive examination.
- Opportunity for soft skill development by encouraging student's involvement in the program and activities.
- Personal counseling through mentor-mentees program.
- Involvement of students in survey/projects and social initiatives for competence building.

5.2 Efforts made by the institution for tracking the progression

- There is a 'Students Progression committee' in the institution working for tracking the progression of outgoing students/ pass out students with respect to their placement or turning for higher education. The record is maintained by the committee.
- Progressive students were given extra support like extra books to read, to conduct the program the programs , to take initiatives for study and skill development.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
373	40	--	--

students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
173	41.78

No	%
240	58.21

Men

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
91	147	19	190	1	448	92	121	19	180	1	413

Demand ratio 1:1

Dropout 9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A program "UPSC chi Wari" was organized on 21-7-2017 in the college for the guidance on competitive examination in which AIR 621 holder Mr. Dashdipkal Nandeshwar and AIR 751 rank holder Shri. Raviraj Kalshetty guided the students in two sessions.

No. of students beneficiaries

240

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counseling and career guidance

- The career guidance and counseling cell conducted a program on 'Personality Development' in which a video lecture was shown to the students on Android TV by Mrs. Chore Madam.
- A personality development camp was organized in the college in which Mr. Jayesh Deshmukh guided the students.
- A program on "Job placement in banking" was organized in the college in which Mrs. Sonali Mishra guided the students regarding the prospects of job in banking sector.

No. of students benefitted

250

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

- An awareness program on 'Gender Equality' was organized on the occasion of World Literacy Day on 8-9-2017. The program was chaired by Hon. Chairperson of the Institution Mrs. Kundatai Vijaykar. The chief speaker who guided the students on the issue of gender equality was Mrs. Jyotsana Pandit, Member of JCI, Nagpur and a social worker working for women's empowerment.
- On 29-1-2018 a Debate Competition was organized in the institution. The topic of debate was 'The Existing Laws are capable for Protection of Women'.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	1800
Financial support from government	254	6,81,658/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances noted by the cell.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **Vision**

The vision of the institution is to provide higher education with excellent quality in a secular atmosphere in which the institution monitor the human development in spirit, mind and body and social and economic upliftment with high potentiality he/she compete in a global environment discarding any sort of discriminations in the life.

Mission

- *To develop all round personality of the students;*
- *To inculcate human values among the students for becoming socially responsible citizen in future;*
- *To empower the students to encounter all types of challenges in life;*
- *To provide a platform to boost students' self-confidence through different activities;*
- *To generate positive attitude towards life and right behaviour towards the society and nation;*
- *To access, equity and excellence in higher education to the socially and economically deprived classes of the region;*
- *To achieve professional competence to face the challenges of competition in global world;*
- *To achieve academic excellence through outstanding teaching-learning process;*
- *To integrate the teaching to develop research competence to serve the society and the nation;*
- *To provide educated citizenry to the nation for a vibrant democratic functioning;*
- *To keep individual dignity, professional integrity and nurture the atmosphere for social and economic justice;*
- *To implicate ICT in the overall functioning of the institution.*

6.2 Does the Institution has a management Information System

Yes, College management software with SMS facility.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed & structured by RTM, Nagpur University.
- Teachers attend workshops organized with respect to the revision of syllabus.
- Dr. R.G. Tale, Principal of the college worked as a member of BoS in Economics. He gives suggestions regarding the design and updation of syllabus in Economics.

6.3.2 Teaching and Learning

- The method of preparing Teaching plans well in advance adopted by all the departments.
- IQAC encouraged teachers to use modern teaching techniques for effective teaching.
- Encouraged uses of OHP and LCD projector for effective teaching.
- Many departments organized students' level seminar on curriculum.
- Advanced learners were provided with extra study material.
- Arranged extra classes for slow learners.
- Study material provided to all the students in hard copies and also uploaded by some teachers on their Mail-Ids.
- Whatapp group created for sharing study material and timely help.

6.3.3 Examination and Evaluation

- Four unit Tests are conducted in an academic year and one annual test examination is conducted for evaluation of the students.
- Oral questioning in the classrooms is done for continuous evaluation.
- After unit and periodical tests the question papers are solved in the classroom and explained to the students and their mistakes are also indicated to them.
- The strong and weak learners are located with the help of the result of the periodical tests.

6.3.4 Research and Development

- The teachers are granted Duty Leave to attend seminar and conferences.
- The teachers publish Research Papers in Journals & Conference Proceedings at national and international level.
- Almost all the permanent faculties in the institution are Ph. D. holders and others are being encouraged to pursue Ph.D.
- Some faculties are providing research guidance as Ph.D Supervisors.
- Some members of the contributory staff are also Ph.D. holders.
- The students are involved in research projects undertaken by teachers based upon the current problems.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Text Books and reference books added in the central library as per the change in syllabus in the form of semester pattern.
- LAN facility is made available in the college.
- Efforts are done to introduce OPAC.
- A Separate room for Gym is made available for the students.
- 1 LCD projectors purchased for classrooms.
- Android TV is purchased and installed in the computer lab.
- Cycle stand is made available in the institution.
- Sanitary napkin vending machine is made available for girls students.
- Facility for Cold and pure water is made available for students.
- CCTV surveillance is installed in the college.
- Campus is made Wi-Fi.

6.3.6 Human Resource Management

- Outreach programs are conducted in Adasa Village to make optimum use of human resources.
- Faculty exchange program introduced to provide new experience of learning to the students.
- Blood donation camp organized as per MoU.
- 2 MoU and 1 linkage formed with industry and an NGO.
- Voters' Sesatization program conducted.
- Road safety awareness program and campaign for increasing awareness for using helmet organized with collaboration of the police personnel from local police station.
- Sickel cell awareness camp and check up camp for students organized in collaboration with PHC.
- Rallies organized for increasing awareness.
- Outreach program 'Cleanliness Drive in Bina Sangam village conducted.

6.3.7 Faculty and Staff recruitment

- There is no vacancy in the institution for granted courses.
- Eligible and efficient candidates are selected and appointed as temporary teachers for self-financing courses in the institution.

6.3.8 Industry Interaction / Collaboration

- During this year the collaboration is formed with a Cotton Mills industry at Patansaongi in the forms of MoU for the purpose of industrial visit of the students of the institution. Students also visited the mill.

6.3.9 Admission of Students

- The merit list of the students applying for admission was displayed on the notice board at entry level.
- The catagori-wise admission quota was reserved for the students belonging to SC/ST/NT/OBC and other minorities at entry level.
- The admission process was communicated to the affiliated university.
- The admission to the second and third year students were given on the basis of direct admission.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	LMC/IQAC
Administrative	No	No	Yes	LMC/IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CBCS pattern for examination implemented for UG level also.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

- One meeting of Alumni association was held.
- Alumni members actively participated in Ganesha Utsav organized by students.
- Alumni actively participate in College Day Function and manage 'Snehabhojan' in well manner.
- Some alumni invited as guest in some programs to share their experiences in the campus.
- Some members of alumni who are sports person help the institution in organizing the events of sports and zone of RTMNU.

6.12 Activities and support from the Parent – Teacher Association

- One meeting held in the session of parents and teachers.

6.13 Development programmes for support staff

- The staff members are supported for adequate training as and when required.
- Promoted to the faculty members for presenting maximum research papers in seminars and conferences etc.
- Promoted the staff for pursuing Ph.D.
- Non-teaching staff are sent to attend training programs organized by other institutions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree-plantation program has been conducted by the NSS department in the campus.
- A committee is constituted to keep vigilance on the cleanliness of the campus.
- Dustbins are placed at key locations.
- Efforts are always done to make campus plastic free.
- A drive to collect plastic in the campus is conducted by the department of Environment Education.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The IQAC decided to install CCTV in the institution. The impact of it was that the students sitting outside the classrooms in the campus or in library could be located and encouraged to attend classes.
2. The website has been made more informative and useful for students for their academic progress.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. As per the plan it was decided to apply for 2nd cycle accreditation in June, 2018 and was executed.
2. Regular meetings organized for the preparation of SSR.
3. Uploaded the analysis of feedback taken from four stakeholders on HEI's website.
4. Almost all the teachers uploaded the study related material, syllabus, question bank, etc. on website.
5. WhatsApp groups were formed from the classes and the app was used for the academic progress of the students.
6. Outreach programs and environmental programs organized.
7. ICT infrastructure updated.
8. Linkages and MoUs signed as per the planning.
9. Health awareness programs organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Sickle Cell awareness camp and Sickle Cell check up camp in collaboration with Government Hospital.
2. Blood donation camp in memory of the founder of the institution.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Tree plantation program was organized by the institution with an NGO JCI Club, Nagpur on 11/07/2018.
2. Cleanliness drive and Tree Plantation program was organized by NSS unit on 2/8/2017.
3. An activity based on "Plastic Free Campus" was organized by the department of Environmental education.
4. Cleanliness drive was organized in Adasa Village to bring awareness and give the message of cleanliness to the villagers on 19/12/2017.



7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- . Strength
 1. Functioning IQAC.
 2. LCD projectors installed in 4 classrooms used for effective teaching learning process.
 3. Functioning MoUs.
 4. Functioning Linkages.
 5. Adequate Programs on Institutional Social Responsibility.
 6. Gender sensitization programs conducted every year.
 7. Extension activities on regular basis.
 8. Awareness programs organized as per requirement.
 9. Computer training to students and teachers in computer lab.
 10. Skill based short term courses.
 11. Certificate course in Communicative English.
 12. Adequate infrastructure.
 13. Separate room for Gymnasium.
 14. Applied for accreditation by NAAC.
 15. Cycle stand facility made available.
- Weaknesses.
 1. No full time teachers for self-financing programs.
 2. Inadequate strength in PG courses.
 3. Student's use of library resources not in average.
 4. No Canteen facility in the campus.
 5. Poor result in final year examination of Arts program.
- Opportunities
 1. Steps can be taken for the improvement of result.
 2. Campus placement can be done.
 3. More Skills based and vocational courses can be introduced.
 4. More certificate courses can be introduced.
- Challenges
 1. Prospects of employment for pass out students are inadequate.
 2. Students' use of library resources.
 3. Students Strength to PG courses.
 4. Fund mobilization.
 5. Introducing new programs due to ban on appointment of teachers.

8. Plans of institution for next year

1. To achieve better grade in NAAC accreditation.
2. To strengthen the functioning of IQAC keeping in parameters in which the institution faced setback in getting higher grade by NAAC.
3. Feedback system be strengthened by taking action on the feedback analysis.
4. To organize a seminar on intellectual property rights.
5. To introduce certificate courses.
6. To introduce skill based courses imparting life skills and transferable skills.
7. To introduce vocational courses.
8. To strengthen the capability enhancement scheme.
9. Reform in evaluation system for the improvement of result.
10. To conduct activities and programs for locational advantages and disadvantages.
11. Addition in ICT enabled classrooms.

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Annexure I**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

BR. SHESHRAO WANKHEDE ARTS & COMMERCE COLLEGE, KHAPERKHED
ACADEMIC CALENDER
SESSION – 2017 - 18

Events / Activities	Month	Period
Reopening of the college	June	15 th June 2017
Admission B. A. I, II, III. B.Com I, II, III & M.A.		15 th June to 7 th Aug 2017
Meeting of Staff Council		16 th June 2017
Publishing Time-table		26 th June 2017
Inauguration of the New Academic Session (for students) Principal's Address to students	July	3 rd July 2017
IQAC Meeting		In the month of July
Orientation to 1 st year students		3 rd , 4 th July 2017
Students Counseling & Mentoring		3 rd July to 8 th July 2017
World Population Day		11 th July 2017
Tree Plantation by NSS & Environment Dept.		11 th July, 2017
Last Date of admission	August	7 th Aug 2017
Babasaheb Kedar Death Anniversary		2 nd Aug 2017
Management Council Meeting		2 nd Week of the Aug 2017
Staff Council Meeting		11 th Aug 2017
National Librarians day		12 Aug 2017
Independence day Celebration		15 th Aug 2017
National Sports Day (Major Dhyanchand Birth Anniversary)		29 th Aug 2017
Teachers Day Celebration	September	5 th Sep 2017
Last Date of Admission with prior permission of the Vice-Chancellor		7 th Sep 2017
World Literacy Day		8 th Sep 2017
1st Unit Test		12 Sep to 17 Sep 2017
Teachers Parents Meeting		20 th Sep 2017
NSS Day & Bar. Sheshrao Wankhede Birth Anniversary (Blood Donation Camp)		24 th Sep 2017
De Laxmi Narayan Day		30 th Sep 2017
Mahatma Gandhi Birth Anniversary	October	02 nd Oct 2017
2nd Unit Test		9 th Oct to 14 th Oct 2017
Rashtra Sant Tukdoji Maharaj Death Anniversary		11 Oct 2017
IQAC Meeting		In the month of October

Winter Vacation	October	16 th Oct to 14 th Nov 2017
Second Term start		15 th Nov 2017
Constitution day		26 th Nov 2017
AID's Day Awareness Prog.	December	1 st Dec 2017
Dr. Ambedkar Mahaparinirvan Din		6 th Dec 2017
Staff Council Meeting		In December
Sant Gadgebaba Death Anniversary		20 th Dec 2017
Savitribai Fule Birth Anniversary	January	3 rd Jan 2018
National Youth Day (Swami Vivekanand Birth Anniversary)		12 th Jan 2018
IQAC Meeting		In the month of January
3 rd & 4 th Unit Test		15 th Jan to 20 th Jan 2018
Republic Day		26 th Jan 2018
NSS Special Camp	February	2 nd week of Feb 2017
College Annual Function		7 th Feb to 9 th Feb 2018
Final Test Exam.		20 th Feb to 28 th Feb 2018
Marathi Raj Bhasha Day		27 th Feb 2018
International Women's Day	March	8 th Mar 2018
Summer Exams.		13 th Mar 2018
Dr. Babasaheb Ambedkar Birth Anniversary	April	14 th Apr 2018
Staff Council & IQAC Meeting		In the month of April
Rashtrasant Tukdoji Maharaj Birth Anniversary		30 th Apr 2018
Maharashtra Day	May	01 st May 2018
Summer Vacation		1 st May to 14 th Jun 2018


 Principal
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 Ta. Saoner Dist. Nagpur

Annexure -2

Feedback Report 2017-18

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda

Summary of the Feedbacks from various stakeholders (2017-18)

The system practiced by the institution of collecting feedback from its different stakeholders like Students, Alumni, Parents and Teachers in the form of the questionnaire on the facilities provided by the college for the academic and overall development of the students and also on the appropriateness of the curriculum/syllabus designed by the university and its successful implementation by the institution enables the institution and to IQAC in particular to judge the functioning of the institution and take some remedial measures finding the lacunas. A gist of the analysis of feedback taken during the session 2017-18 is given below:

Feedback from Students(About Teaching-Learning process in the institution)

- The analysis of the feedback from students shows that the students are satisfied regarding with respect to the teaching learning process of the college.
- They showed shared opinion on the efforts of the institution of providing the study material, classroom transactions, subject knowledge of the teachers and the way the teachers readily help them solve their difficulties treating it as priority.
- With regards to the facilities in the campus some students suggested the facility of college canteen. The IQAC has taken note of it and has planned to put the demand of the students before the management in the upcoming meeting.

(Feedback report on Curriculum/Syllabus)

- The almost all the students are satisfied with respect to the difficulty level of the syllabus designed by the University.
- Some students showed their dissatisfaction about the skill-based structure of the syllabus.
- The traits in the design of the syllabus like competence building and employability has received mixed response from the students.
- A large number of students believe that the course contents are competent in order to help them become an ideal citizen of the Indian nation.

Feedback from Alumni(About Teaching-Learning process and facilities in the Institution)

- A quantum of alumni exhibited their satisfaction with respect to the pedagogic approaches, teaching methodologies adopted by the

teachers for the delivery of the syllabus while transacting their course.

- The alumni, by way of their feedback, opined that infrastructural facilities, library, language laboratory and computer laboratory help them to enjoy learning in the college.
- The assertion can be drawn from the analysis that the sports facilities, extension activities conducted through the college, guidance for competitive examination, etc., are potent enough for their overall personality development.

Feedback report on Curriculum/Syllabus)

- The pass out students after passing out from the college expressed their views regarding the course contents at UG and PG level that the course was up to the mark at their level of study.
- Some students expressed their opinion that the course is potent to develop some skills among them.
- Some students do not believe that the course is competent enough to make them employable in the job market.
- Almost all the students are of the opinion that the course content help to become an ideal student for the service of the humanity at large.

Feedback from Teachers

(About Teaching-Learning process in the college and Curriculum/Syllabus)

- Almost all the teachers showed their satisfaction with respect to the new syllabus introduced with the new CBCS pattern by the University.
- The analysis showed that the teachers are not satisfied with the fact that the university does not provide them required opportunity in design of the syllabus.
- The teachers are fully satisfied with respect to the facilities and resources provided by the institution for making effective teaching.
- They are very positive about the role played by the IQAC of the institution in taking cognizance of their requirements and helping them from time to time for effective curriculum delivery.

Feedback from Parents

(About Teaching-Learning process in the college and Curriculum/Syllabus)

- The parents showed their entire satisfaction with regards to the facilities and support provided by the college to their pupils for yielding better learning outcomes.
- They are also satisfied with the easily accessible and helpful nature of the entire staff members including teaching and non-teaching members.
- Most of the parents are not clear in their views about the career-oriented and skill-based structure of the syllabus.
- So far as the competence level of the curriculum is concerned with respect to developing the students into ideal students for the upliftment of the nation, the parents showed their positive response.

Principal
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of Arts & Commerce, Khaperkheda
Ta.: Saoner Dist.: Nagpur.
25/6/2018