



**Bar. Sheshrao Wankhede 56th Birthday Foundation,
Nagpur's**

**Bar. Sheshrao Wankhede College of
Arts & Commerce, Khaperkheda**

Accredited 'C+' Grade by NAAC

IQAC

Annual Quality Assurance Report

For

Academic Year 2013-2014

Submitted to

**National Assessment and Accreditation
Council, Bangalore**



Bar. Sheshrao Wankhede 56th Birthday Foundation's
BAR. SHESHRAO WANKHEDE COLLEGE OF ARTS &
COMMERCE,
KHAPERKHEDA – 441 102.
Year of Report – 2013 – 2014

PART – A

I. Details of the Institution

1.1 Name of the Institution

**Bar. Sheshrao Wankhede College of Arts & Commerce,
Khaperkheda.**

1.2 Address Line 1

Bar. Sheshrao Wankhede College of Arts & Commerce,

Address Line 2

Khaperkheda.

City/Town

Khaperkheda.

State

Maharashtra

Pin Code

441 102

Institution e-mail address

Info@barwankhedecollege.org

Contact Nos.

07113-268021, 9665553451

Name of the Head of the Institution:

Dr. Ramkrishna G. Tale

Tel. No. with STD Code:

07113-268021

Mobile:

9423408169/8421851560

Name of the IQAC Co-ordinator:

Dr. Dhanraj V. Shete

Mobile:

9665553451/ 7972612235

IQAC e-mail address:

dhanrajshete1002@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)_____

OR

NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/33/066

1.4 Website address:

<http://www.bswck.edu.in>

Web-link of the AQAR:

<http://bswck.edu.in/aqar-2013-2014/>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+	63.50	2004	2005-2009
2	2 nd Cycle	--	--	--	--
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.6 Date of Establishment of IQAC : DD/MM/YYYY

July 2004-2005

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR __2004-05 submitted to NAAC on (22/07/2005)
- ii. AQAR __2005-06 submitted to NAAC on (10-8-2006)
- iii. AQAR __2006-07 submitted to NAAC on (01/09/2007)
- iv. AQAR __2012-13 submitted to NAAC on (03/05/2018)

1.9 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

No

☐☐

Regulatory Agency approved Institution

Yes

☐

No

☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="-----"/>								

1.11 Name of the Affiliating University (for the Colleges)

**Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

XIIth Plan

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (Specify)

Nil

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and

0

community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

0

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

6

Faculty

3

Non-Teaching Staff

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes ☒No ☐

If yes, mention the amount

3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution

(ii) Themes

N.A.

2.14 Significant Activities and contributions made by IQAC

- Engagement of Teaching in UGC sponsored MRP.
- Enhancement of the activities of Career Guidance Cell.
 - Mentor-Mentees program.
 - Upgradation of library services.
 - Students engagement in community services.
 - Extension activities for students' engagement in community services.
 - Programs on Gender sensitization 'Jagar Janiwancha.'
 - Regular meetings for academic quality upgradation.
 - Semester wise departmental academic calendar.
 - Blood donation camp.
 - Environmental awareness activities.
 - Participation of faculties in development programs for faculty.
 - Health Awareness programs.
 - Programs on Career counseling.
 - Students' Magazine 'Kusumgandha'

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Regular meetings of IQAC with different stakeholders for quality improvement.	Executed
2. More MoUs & Linkages for faculty exchange.	Executed
3. Enhancement of extension activities.	Executed
4. Recruitment of vacancy of non-teaching staff.	Position of non-teaching staff filled.
5. Research projects by the faculties.	In progress.
6. Enhancement of Library facilities.	In progress.
7. Promotion of ICT in teaching learning process for effectiveness.	Teacher used modern strategies for teaching i.e. Power Point Presentation/ OHP

* Attach the Academic Calendar of the year as Annexure. **Attached Annexure- 1**

2.16. Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

1. Regular meetings are conducted.
2. We plan and structure the committee with the available inputs in the institute so that maximum support is possible for the quality enhancement.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	2	-	1	--
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	-	1
Others	-	-	-	-
Total	5	-	3	1
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers

Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure* N.A.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No syllabus has been updated/ revised by the University during this session with respect to the courses run by the college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil.

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	5	3	1	--

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	0	3	0	1	0	0	0	9	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	12	04
Presented papers	01	04	01
Resource Persons	---	01	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of OHP and LCD projectors to make teaching and learning effective.
 - More and more use of student centric teaching methods.
 - Teachers are encouraged to use innovative methods in teaching.
 - Teachers are encouraged to use participative learning methods to make teaching learning process more effective.
 - Each department prepared teaching plans at the beginning of the session. It is explained to the students.
 - The completion record and use of innovative methods are recorded in the academic diaries maintained by each faculty.
 - Continuous evaluation process to evaluate teaching-learning outcomes and for finding remedial measures.
 - Use of participative learning methodologies.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	115	Nil	1.73%	6.95%	11.30%	20%
			Pass with ATKT			68.70%
B.A.II	95	Nil	2.10%	9.47%	7.36%	18.75%
			Pass with ATKT			73.96%
B.A. III	70	Nil	1.42%	21.42%	51.42%	74.28%
B.Com I	59	Nil	Nil	16.95%	Nil	16.95%
			Pass with ATKT			66.10%
B.Com II	32	Nil	3.12%	9.37%	10.81%	25%
			Pass with ATKT			62.63%

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com III	28	Nil	Nil	39.28%	25%	64.28%
M.A. Mar SEM II	8	Nil	Nil	62.50%	Nil	62.50%
			Pass with ATKT			25%
M.A. Mar. II Year	02	Nil	100%	Nil	Nil	100%
M.A. Eco SEM II	6	Nil	16.67%	Nil	Nil	16.67%
						66.67%
M.A. Eco II Year	06	Nil	Nil	16.67%	Nil	16.67%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Through Four Unit Tests in a year.**
- **Conducting One Annual Test examination before the University Examination.**
- **Through Assignments given to the students.**
 - **In the Classroom through question and answer method.**
- **Through project works in some subjects.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	01
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Catagory	No. of Permanent Employees	No. of Vacant Positions	Nos. of Permanent positions filled during the year	No. of positions filled temporarily
Administrative Staff	08	01	01	Nil
Technical Staff	--	--	--	--

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- By encouraging faculty members to pursue Ph. D.
- By encouraging them for Minor and Major Projects.
- By encouraging them to attend and organize seminars & Conferences.
- By encouraging them to write Research papers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	03	Nil	Nil
Outlay in Rs. Lakhs	Nil	2,35,000/-	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	---	---
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	3	5	4

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	----
Minor Projects	2012-2014 1. English 2. Sociology 3. Economics	UGC	85,000/- 70,000/- 80,000/-	65,000/- 50,000/- 50,000/-
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	2012-2014	UGC	2,35,000/-	1,65,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences/
Seminars
organized by the
Institution

Level	International	National	State	University	College
Number	---	--	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3

3.13 No. of collaborations

International

National

Any other

1

3.14 No. of linkages created during this year

1

3.15 Total budget for research for current year in lakhs :

From funding agency

From Management of University/College

Total

3.16 No. of patents received
this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	---
Commercialized	Applied	----
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
Nil	---	---	---	---	---	---

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

5

19

3.19 No. of Ph.D. awarded by faculty from the Institution

6

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level	75	State level	Nil
National level	Nil	International level	Nil

3.22 No. of students participated in NCC events:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	9
NCC	Nil	NSS	11
		Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Blood group check up camp was organized in collaboration with Sainath Blood Bank on 12 September, 2014.
- Different programs organized under the banner of Population education program.
- Blood Donation camp was organized on the Birth Anniversary of Founder on 24 September, 2013 in collaboration with Jeevan Jyoti Blood Bank, Nagpur.
- Dental check-up camp was organized on 23-9-2013 and a slide show was shown to the students on the disease of cancer.
- Tree plantation program was organized on 25th July 2013 by the department of NSS in the college campus.
- Sickle Cell awareness camp was organized in the institution with collaboration of PHC, Chicholi on 24 December, 2013.
- An awareness program on road safety was organized on 15th of January, 2014.
- NSS camp was organized from 16th to 22 February, 2014.

- An outreach program Cleanliness of sure line and cleanliness of road was conducted by the college students in Adasa Viilage on 20-3-2014.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres	---	---	7 Acres
Class rooms	9	----	----	9
Laboratories	1 (Home Eco)	---	---	1
Seminar Halls	1	---	---	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	HPL Printer & Fax Machine	UGC	1 each
Value of the equipment purchased during the year (Rs. in Lakhs)	---	HPL Printer & Fax Machine	UGC	24100/-
Others	---	Inverter	UGC	15000/-

4.2 Computerization of administration and library

- 2 Laptops purchased for office from UGC Grant.
- Inward & Outward Software purchased for office.
- Account Payroll Software purchased for office.
- Efforts for the computerization of the central library are in progress.
- The facility for digital database and e-journals is made available by the central library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3145	935003	17	4112.15	3162	939115.15
Reference Books	4763	1300424	89	17522.15	4852	1317946.15
e-Books	Access through N- List, NDL					
Journals + Magazines	10	8169	08	10586	18	18755
e-Journals	Access through N- List, DOAJ					
Digital Database	01	5000	01	5000	02	10000
CD & Video	--	--	--	--	--	--
Others (specify)(MRP Books)	--	--	132	70199	--	--
Magazines	--	--	11	5897	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	----	Yes	Nil	16	7	9	---
Added	---	---	---	---	---	2	---	---
Total	34	---	---	----	16	9	9	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 15 computers are available in computer lab for students to learn computer.
- One computer teacher is also appointed to give training to the students.
- The computers are connected in LAN and have internet access.
- Students are given training of the basic knowledge of computer and also of how to search information on internet.

4.6 Amount spent on maintenance in lakhs: (Purchase & Maintenance)

i) ICT

22649/-

ii) Campus Infrastructure and facilities

00

iii) Equipments

75,000/-

iv) Others

00

Total : 97649/-

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Scholarship and free ship facility to SC/ST/OBC/NT students is communicated through Prospectus and by giving notices.
- IQAC introduced the facility of concession and easy installment for admission fees.
- Given opportunity for creative writing and its publishing in College Annual Souvenir 'Kusumgandha'.
- IQAC encouraged Career guidance cell to organize programs on guidance for competitive examination.
- Sports Kit or track suits are offered to the sports students.
- Opportunity for soft skill development by encouraging students involvement in the program and activities.
- Personal counseling through mentor-mentees program.

5.2 Efforts made by the institution for tracking the progression

- There is a 'Students Progression committee' in the institution working for tracking the progression of outgoing students/ pass out students with respect to their placement or turning for higher education. The record is maintained by the committee.
- Progressive students were given extra support like extra books to read, to conduct the program the programs , to take initiatives for study and skill development.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
412	29	--	--

students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
182	41.26

Men

No	%
259	58.73

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
62	145	12	195	Nil	414	73	145	14	209	Nil	441

Demand ratio 1.1 Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A Guidance and Question Answer Session was organized on **“Guidance on Various Competitive Exams”** on 4th July 2013. Mr. N.B. Urade, Examination Controller & Secretary, Chanakya Dnyan Vardhini samanya dnyan pratiyogita(Mahatma Phule Dnyan-Vidnyan samiti,Nagpur has delivered a Lecture and motivated the students to pursue the career in various competitive exams.
- A seminar was organized on 16th Dec 2013 on the topic “Training and Job Placement for Student”. Eminent career counselor Mr. Siddharth Agrawal, Business Head from NIIT (National Institute of Information Technology, Nagpur provided the training and then provides with the placements to the students and also conducted an pre-entrance Aptitude test. They guided the student on various career options after graduation. Around 100 students participated.

No. of students beneficiaries

270

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counseling and career guidance

- A Workshop was organized on 25.10.2013 on the topic “Employment Registration through Maha E-Seva Kendra Uparwahi”. More than 100 students participated and registered. Eminent career counselor Mr. Shravan Vakharkar guided the student.
- On 18 December 2013 Lecture was organized on “Motivation and Awareness of Professional Studies” Lecture delivered by Mr. Raju Panda and Mahendra Sharma.
- A Guidance and Question Answer Session was organized on “Guidance on Various Competitive Exams”. Hon. Shri Sunilbabu Kedar was Chairman and Dr. Sharyu Taywade was Guest of honour . Prof. Sunil Patil, Prof. Praful Patil, Mr. Rajiv apnda and mahendra Sharma has delivered a Lecture and motivated the students to pursue the career in various competitive exams.

No. of students benefitted

550

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	3

5.8 Details of gender sensitization programmes

- A Program 'Jagar Janiwancha' was organized in the institution sponsored by Higher and technical education, Maharashtra in which the following series of programs and activities on gender sensitization were conducted.
- A Lecture on "Gender Equality was organized on 17-12-2013 in which Mrs. Madhuri Sakulkar, an active member of Women's Liberation Movement guided the students.
- A program "Poetry on Gender Equality" was organized by the women's cell of the college in which a famous poet of the region Mr. Shankar Ghorse presented poems based on gender equality on 19-12-2013.
- A 'Mahila Melawa' program was organized on 20-12-2013 in which Mrs. Jyoti Bawane, Extension officer presented speech guiding the students and women from the locality on self-employment for the empowerment of women and the different schemes of the government for women.
- A Counseling program for students was organized 'Tarunyatil Maitri' on 21-12-2013 in which Mrs. Sonal Chaudhari, Member of NGO "Prakruti" guided the students in her own way of beautiful presentation.
- A Street Play was organized on 21-12-2013 based on Women's Violence and Addiction.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

4

National level

1

International level

--

No. of students participated in cultural events

State/ University level

9

National level

0

International level

0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from Institution	Nil	Nil
Financial support from Government	258	4,13,594/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National Recognition	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No Major Grievances.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **Vision**

The vision of the institution is to provide higher education with excellent quality in a secular atmosphere in which the institution monitor the human development in spirit, mind and body and social and economic upliftment with high potentiality he/she compete in a global environment discarding any sort of discriminations in the life.

- **Mission**

- *To develop all round personality of the students;*
- *To inculcate human values among the students for becoming socially responsible citizen in future;*
- *To empower the students to encounter all types of challenges in life;*
- *To provide a platform to boost students' self-confidence through different activities;*
- *To generate positive attitude towards life and right behaviour towards the society and nation;*
- *To access, equity and excellence in higher education to the socially and economically deprived classes of the region;*
- *To achieve professional competence to face the challenges of competition in global world;*
- *To achieve academic excellence through outstanding teaching-learning process;*
- *To integrate the teaching to develop research competence to serve the society and the nation;*
- *To provide educated citizenry to the nation for a vibrant democratic functioning;*
- *To keep individual dignity, professional integrity and nurture the atmosphere for social and economic justice;*
- *To implicate ICT in the overall functioning of the institution.*

6.2 Does the Institution has a management Information System

Yes, College management software with SMS facility.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed & structured by RTM, Nagpur University.
- Teachers attend workshops organized with respect to the revision of syllabus.
- Dr. R.G. Tale, Principal of the college worked as a member of BoS in Economics. He worked for design and updation of syllabus in Economics.

6.3.2 Teaching and Learning

- Teaching plans
- Participative teaching learning process.
- Use of OHP for effective teaching.
- Guest lectures on syllabus.
- Arranged extra classes for slow learners.
- Computer lab established.
- ETNL software for learning language.
- Study material provided to all the students.

6.3.3 Examination and Evaluation

- The institution adopts method of conducting four unit Tests in a academic year and one annual test examination before the university examination.
- Students' progression was continuously evaluated through oral questioning.
- Evaluation in the University Exam is being carried by Valuation and Moderation method
- After unit and periodical tests the question papers are solved in the classroom and explained to the students.

6.3.4 Research and Development

- Research Papers are published by faculty members in Peer Reviewed Journals & Conference Proceedings at national and inter-national level.
- Faculties are encouraged to pursue Ph. D by the IQAC.
- Some faculties are working as research guide and research scholars are awarded Ph.D.s under their supervision.
- Duty leave is given to the teachers attending seminars, conferences and seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books suggested by teachers are purchased and made available in the central library.
- Text Books and reference books added in the central library.
- New Journals and Magazines subscribed.
- LAN facility is made available in the college.
- Computers and printers are purchased.
- Computer lab is made available for students.
- Power back up system is made available.
- Gym facility for the students.
- Laboratory for practical for Fashion Designing is made available.
- ETNL soft ware purchased for language lab.
- LCD projectors purchased for classrooms.
- Two Volleyball courts are available in the college ground.
- New furniture added in the institution.

6.3.6 Human Resource Management

- Outside Resource persons are invited for some programs.
- Faculty exchange program is introduced for effect.
- Blood donation camp is organized as per MoU.
- Extension activities are conducted managing human resources in well manner.
- Road safety awareness program organized with collaboration of the police personnel from local police station.
- Sickle cell awareness camp organized in collaboration with PHC.
- Rallies organized for increasing awareness.

6.3.7 Faculty and Staff recruitment

- There is no vacancy in the institution for granted courses.
- Eligible and efficient candidates are selected and appointed as temporary teachers for self-financing courses in the institution.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- The admission committees are formed in the last meeting of the previous session.
- The committees are given responsibility to help the students for selecting subjects from optional subjects.
- The meritorious students and 1st class students are given direct admission at entry level.
- The students having certificates in sports, cultural, etc, are also given priority in admission at entry level.
- The second and final years' students are given direct admission.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	LMC/IQAC
Administrative	No	No	Yes	LMC/IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Till date it has not been done.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

- One meeting of Alumni association was held.
- Alumni members actively participated in Ganesha Utsav organized by students.
- Alumni actively participate in College Day Function and manage 'Snehabhojan' in well manner.
- Some alumni invited as guest in some programs to share their experiences in the campus.

6.12 Activities and support from the Parent – Teacher Association

- One meeting held in the session of parents and teachers.

6.13 Development programmes for support staff

- The staff members are supported for adequate training as and when required.
- Promoted to the faculty members for presenting maximum research papers in seminars and conferences etc.
- Promoted the staff for minor research projects and pursue Ph.D.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree-plantation program has been conducted by the NSS department in the campus.
- Cleanliness drive has been taken in the campus with the inclusion of students and staff members of the college.
- Dustbins are placed at key locations.
- Efforts are always done to make campus plastic free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A Program 'Jagar Janiwancha' was organized in the institution sponsored by Higher and technical education, Maharashtra in which the series of programs and activities on gender sensitization were conducted which created a positive impact on the functioning of the institution as it was an innovative program.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Regular meetings of IQAC with different stakeholders held for quality improvement in teaching and learning.
2. Linkage for faculty exchange with Arts, Commerce & Science College, Koradi.
3. Extension activities.
 - A. Blood group check up camp was organized in collaboration with Sainath Blood Bank on 12 September, 2014.
 - B. Different programs organized under the banner of Population education program.
 - C. Blood Donation camp was organized on the Birth Anniversary of Founder on 24 September, 2013 in collaboration with Jeevan Jyoti Blood Bank, Nagpur.
 - D. Dental check-up camp was organized on 23-9-2013 and a slide show was shown to the students on the disease of cancer.
 - E. Tree plantation program was organized on 25th July 2013 by the department of NSS in the college campus.
 - F. Sickle Cell awareness camp was organized in the institution with collaboration of PHC, Chicholi on 24 December, 2013.
 - G. An awareness program on road safety was organized on 15th of January, 2014.
 - H. NSS camp was organized from 16th to 22 February, 2014.
 - I. An outreach program Cleanliness of sure line and cleanliness of road was conducted by the college students in Adasa Viilage on 20-3-2014.
4. 1 vacant post of non-teaching staff recruited .
5. Minor Research projects by 3 faculties in progress.
6. Library facilities enhanced.
7. ICT in teaching learning process for effectiveness implemented by almost all the faculties.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Road safety awareness program in collaboration with the Police personnel of the Local Police Station.
2. Blood donation camp in memory of the founder of the institution.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Tree Plantation program was conducted by the NSS volunteers in the college campus on 25 July, 2013.
2. Cleanliness drive was conducted in the college campus to make the campus clean and to bring environmental awareness.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

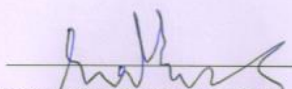
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strength
 1. Experienced and devoted teaching staff.
 2. Students centric teaching methods.
 3. Functioning IQAC.
 4. Functioning MoUs.
 5. Faculty Exchange program.
 6. Programs on Institutional Social Responsibility.
 7. Use of ICT in teaching learning.
 8. Ongoing Minor research projects.
 9. Career guidance mechanism.
 10. Infrastructural development.
 11. Optimum use of infrastructure.
- Weaknesses.
 1. Final year result is not satisfactory in commerce program.
 2. Dropout rate of students.
 3. Inadequate strength in PG courses.
 4. Campus placement.
 5. Canteen facility in the campus.
 6. No cycle stand.
 7. No separate room for Gymnasium.
 8. Strength to PG courses.
- Opportunities
 1. Result can be improved.
 2. Cycle stand can be constructed.
 3. More linkages and MoUs can be formed.
 4. Campus placement can be done.
- Challenges
 1. Fund mobilization.
 2. No avenues of Employability for the pass out students.
 3. Students' adequate use of library resources.
 4. Strength to PG courses.

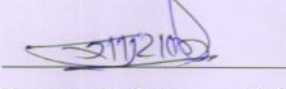
8. Plans of institution for next year

1. Infrastructural development from UGC grants.
2. Encourage teachers for research publication.
3. Use of ICT in teaching learning.
4. Promotion of extension activities.
5. New collaborations and linkages.
6. Computerization of administration.
7. Computerization of Library.
8. Appointment of a computer teacher.
9. Gender sensitization programs.

Name **Dr. Dhanraj V. Shete**


Signature of the Coordinator, IQAC
Dr. Dhanraj V. Shete
Co-ordinator, IQAC,
Bar. Sheshrao Wankhede College of Arts & Commerce***
Khaperkheda, Dist. Nagpur.

Name **Dr. Ramkrishna G. Tale**

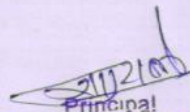

Signature of the Chairperson, IQAC
Dr. Ramkrishna G. Tale
Chairperson, IQAC,
Bar. Sheshrao Wankhede College of Arts & Commerce,
Khaperkheda, Dist. Nagpur.

Annexure-1

BR. SHESHRAO WANKHEDE ARTS & COMMERCE COLLEGE, KHAPERKHED
ACADEMIC CALENDER
SESSION – 2013-14

Events / Activities	Month	Period
Reopening of the college	June	16 th June 2013
Admission B. A. I, II, III. B.Com I, II, III & M.A.		16 th June to 4 th Sep 2013
Meeting of Staff Council		Last Week of June 2013
Publishing Time-table		30 th June 2013
Inauguration of the New Academic Session (for students) Principal's Address to students	July	1 st July 2013
Orientation to 1st year students		1 st , 2 nd 3 rd July 2013
Students Counseling & Mentoring		1 st July to 7 th July 2013
World Population Day		11 th July 2013
IQAC Meeting		2 nd week of July.
Lokmanya Tilak Birth Anniversary		23 rd July 2013
Tree Plantation by NSS & Environment Dept.		20 th July to 25 th July 2013
Last Date of Admission	August	5 Aug 2013
National Librarians day		12 Aug 2013
Independence day Celebration		15 th Aug 2013
National Sports Day (Major Dhyanchand Birth Anniversary)		29 th Aug 2013
Management Council Meeting		Last Week for Aug 2013
Last Date of Admission with prior permission of the Vice-Chancellor	September	5 th Sep 2013
Teachers Day Celebration		5 th Sep 2013
Literacy Day		8 th Sep 2013
Management Council Meeting		2 nd week of Sep 2013
Teachers Parents Meeting		20 th Sep 2013
NSS Day & Bar. Sheshrao Wankhede Birth Anniversary (Blood Donation Camp)		24 th Sep 2013
De Laxmi Narayan Day		30 th Sep 2013
Mahatma Gandhi Birth Anniversary	October	02 nd Oct 2013
IQAC Meeting		2 nd week of October
1 st & 2 nd Unit Test		21 st Oct to 26 th Oct 2013
Staff Council Meeting		Last week of October

Winter Vacation	November	1 st Nov to 1 st Dec 2013
Second Term start	December	2 nd Dec 2013
AID's Day Awareness Prog.		1 Dec 2013
Dr. Ambedkar Mahaparinirvan Din.		6 th Dec 2013
Management Council Meeting		07 th Dec 2013
Sant Gadgebaba Death Anniversary		20 th Dec 2013
Savitribai Fule Birth Anniversary	January	3 rd Jan 2014
College Annual Function		10 th & 12 th Jan 2014
IQAC Meeting		2 nd week of January
National Youth Day (Swami Vivekanand Birth Anniversary)		12 th Jan 2014
3 rd & 4 th Unit test		20 th Jan to 25 th Jan 2014
Republic Day		26 th Jan 2014
NSS Special Camp (State Level Camp)	February	3 rd week of Feb 2014
Marathi Raj Bhasha Day		27 th Feb 2014
World Women's Day	March	8 th Mar 2014
Summer Practical Exams.		5 th Feb to 10 Mar 2014
Annual Test Exam. (College Exam)		1 st Mar to 8 th Mar 2014
Summer Exams. (University Exam)		5 th Mar 2014
Dr. Babasaheb Ambedkar Birth Anniversary	April	14 th Apr 2014
IQAC Meeting		3 rd week of April
Rashtrasant Tukdoji Maharaj Birth Anniversary		30 th Apr 2014
Staff Council		Last week of April.
Maharashtra Day	May	01 st May 2014
Summer Vacation		1 st May to 16 th Jun 2014
Management Council Meeting		16 May 2014


 Principal
 Bar. Sheshrao Wankhede College
 of Art's & Commerce, Khaperkheda
 Ta. Saoner Dist. Nagpur