Bar. Sheshrao Wankhede 56th Birthday Foundation,

Nagpur's

Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda

Accredited 'C+' Grade by NAAC

IQAC

Annual Quality Assurance Report

For

Academic Year 2012-2013

Submitted to

National Assessment and Accreditation Council, Bangalore

Bar. Sheshrao Wankhede 56th Birthday Foundation's

BAR. SHESHRAO WANKHEDE COLLEGE OF ARTS & COMMERCE,

KHAPERKHEDA – 441 102.

Year of Report – 2012 – 2013

PART – A

1. Details of the Institution

1.1 Name of the Institution	**Bar. Sheshrao Wankhede College of Arts & Commerce, Khaperkheda.**
1.2 Address Line 1	**Bar. Sheshrao Wankhede College of Arts & Commerce,**
Address Line 2	**Khaperkheda.**
City/Town	**Khaperkheda.**
State	**Maharashtra**
Pin Code	**441 102**
Institution e-mail address	Info@barwankhedecollege.org

Contact Nos.

> **07113-268021, 9665553451**

Name of the Head of the Institution:

> **Dr. Ramkrishna G. Tale**

Tel. No. with STD Code:

> **07113-268021**

Mobile:

> **9423408169/8421851560**

Name of the IQAC Co-ordinator:

> **Dr. Dhanraj V. Shete**

Mobile:

> **9665553451/ 7972612235**

IQAC e-mail address:

> **dhanrajshete1002@gmail.com**

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)_____

> **OR**

NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

> EC/33/066

1.4 Website address:

> http://www.bswck.edu.in

Web-link of the AQAR:

> **http://bswck.edu.in/aqar-2012-2013/**

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	**1st Cycle**	**C+**	**63.50**	**2004**	**2005-2009**
2	2nd Cycle	--	--	--	--
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   **July 2004-2005**

1.7 AQAR for the year *(for example 2010-11)*   **2012-13**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. **AQAR __2004-05 submitted to NAAC on (22/07/2005)**
   ii. **AQAR __2005-06 submitted to NAAC on (10-8-2006)**
   iii. **AQAR __2006-07 submitted to NAAC on (01/09/2007)**

1.9 Institutional Status

   University   State ☑ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑ No ☐

   Constituent College   Yes ☐ No ☑

   Autonomous college of UGC   Yes ☐ No ☑

   Regulatory Agency approved Institution   Yes ☐ No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   ·   ------

1.11 Name of the Affiliating University *(for the Colleges)*   **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   **Nil**

University with Potential for Excellence   **Nil**   UGC-CPE   **Nil**

DST Star Scheme   **Nil**   UGC-CE   **Nil**

UGC-Special Assistance Programme   **XII th Plan**   DST-FIST   **Nil**

UGC-Innovative PG programmes   **Nil**   Any other (*Specify*)   **Nil**

UGC-COP Programmes   **Nil**

2. IQAC Composition and Activities

2.1 No. of Teachers   7

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   0

2.4 No. of Management representatives   1

2.5 No. of Alumni   0

2. 6 No. of any other stakeholder and

   community representatives   0

2.7 No. of Employers/ Industrialists   1

2.8 No. of other External Experts   0

2.9 Total No. of members   10

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   5   Faculty   2

   Non-Teaching Staff   1   Alumni 1   Others   1

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No ☑

   If yes, mention the amount   N.A.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [4]   International [--]   National [2]   State [2]   Institution [--]

(ii) Themes

> 1. **Teaching English : Modern Approaches**
> 2. **Panchayati Raj System : Empowerment of Women**
> 3. **Yoga and Pranayam to develop games and sports.**
> 4. **Child Labour : A World Challenge**

2.14 Significant Activities and contributions made by IQAC

- MoU with Blood Bank as Institutional Social Responsibility.
- Career Guidance and Placement Cell strengthened
- Enhanced avenues of employability by introducing UGC Sponsored Certificate course in Fashion Designing.
- Organized Two UGC Sponsored National One Day Seminars.
- Organized Two UGC Sponsored State Level Seminars.
- MRP proposals for promotion of research.
- Engagement of Faculties in National and International level of publication of research papers.
- State Level NSS Camp in Collaboration of the affiliated University and Three colleges.
- Involvement of Teachers and students in extension activities.
- Establishment of Computer laboratory.
- Establishment of Language Learning Lab with ETNL software.
- LAN facility made available.
- Upgraded library by subscription of journals.
- Sensitizing of students to ecological and environmental issues
- Engagement of Faculties in Faculty development programme.
- Establishment of Four Station Gym in Sports department.
- Use of Modern Teaching Methods.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Teaching-Learning process as per Academic planning.	Executed
2. Continue Evaluation by each department.	Executed
3. Establishment of Language Laboratory for effective learning of English.	Executed
4. Human Resource Development by organizing collaborative programmes.	Executed . (NSS camp in collaboration of three colleges)
5. Strengthening the students support services.	Executed
	1. Some poor students given concession in admission fees.
	2. Students' Magazine "Kusumgandha" provided them platform to publish their articles.

* Attach the Academic Calendar of the year as Annexure. **Attached Annexure- 1**

2.16. Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management   ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

College Management approved the action taken by the IQAC cell during the year.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	2	-	1	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	-	1
Others	-	-	-	-
Total	5	-	3	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	2

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐

Students ☐
(On all aspects)

Mode of feedback   : Online ☐   Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure   N.A.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **Syllabus for PG has been revised as per semester pattern and also the syllabus of UG has also been revised in some subjects by the University.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **Nil.**

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
9	6	2	1	--

2.2 No. of permanent faculty with Ph.D.　　5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	0	2	0	1	0	0	0	9	0

2.4 No. of Guest and Visiting faculty and Temporary faculty　　--　　--　　09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	30	16
Presented papers	---	06	02
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More and more use of student centric teaching methods
- Teachers are encouraged to use participative learning methods to make teaching learning process more effective.
- Use of participative learning methodologies.
- Use of ICT in Teaching and Learning process.
- Each faculty prepares the session plan for every subject well before the commencement of each session in the academic diaries as per the departmental academic calendar.
- Teacher's study materials are shared with students.

2.7 Total No. of actual teaching days during this academic year

| 189 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| Nil |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 02 |

2.10 Average percentage of attendance of students

| 78% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	106	Nil	0.94%	16.03%	37.70%	54.72%
				Pass with ATKT		32.08%
B.A.II	80	Nil	5%	13.75%	11.25%	24.30%
				Pass with ATKT		61.25%
B.A. III	48	Nil	04.16%	12.50%	37.50%	54.17%
B.Com I	51	Nil	Nil	09.80%	01.96%	11.76%
				Pass with ATKT		45.09%
B.Com II	39	Nil	Nil	7.69%	10.25%	17.95%
				Pass with ATKT		58.97%

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com III	20	Nil	--	--	--	45%
M.A. Mar SEM II	05	Nil	60%	Nil	Nil	60%
			Pass with ATKT			40%
M.A. Mar. II Year	05	Nil	Nil	Nil	20%	20%
M.A. Eco SEM II	16	Nil	Nil	6.25%	Nil	6.25%
						56.25%
M.A. Eco II Year	05	Nil	Nil	Nil	20%	20%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Through Four Unit Tests in a year.**

- **Conducting One Annual Test examination before the University Examination.**

- **Through Assignments given to the students.**

- **Through project works in some subjects.**

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Catagory	No. of Permanent Employees	No. of Vacant Positions	Nos. of Permanent positions filled during the year	No. of positions filled temporarily
Administrative Staff	08	01	Nil	Nil

Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- By encouraging faculty members to pursue Ph. D.
- By encouraging them for Minor and Major Projects.
- By encouraging them to attend and organize seminars & Conferences.
- By encouraging them to write Research papers.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	03	Nil
Outlay in Rs. Lakhs	Nil	Nil	2,35,000/-	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	2	--
Non-Peer Review Journals	1	--	--
e-Journals	--	--	--
Conference proceedings	5	15	6

3.5 Details on Impact factor of publications:

Range   ---   Average   ---   h-index   ---   Nos. in SCOPUS   ---

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received

Major projects	---	---	---	----
Minor Projects	2012-2014 1. English 2. Sociology 3. Economics	UGC	85,000/- 70,000/- 80,000/-	65,000/- 50,000/- 50,000/-
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects *(other than compulsory by the University)*	---	---	---	---
Any other(Specify)	---	---	---	---
Total	2012-2014	UGC	2,35,000/-	1,65,000/-

3.7 No. of books published   i) With ISBN No. | 5 | Chapters in Edited Books | 4 |

 ii) Without ISBN No. | Nil |

3.8 No. of University Departments receiving funds from

UGC-SAP | --- | CAS | --- | DST-FIST | --- |

DPE | --- | DBT Scheme/funds | --- |

3.9 For colleges   Autonomy | --- | CPE | --- | DBT Star Scheme | --- |

INSPIRE | --- | CE | --- | Any Other (specify) | --- |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	2	2	---	---
Sponsoring agencies	---	UGC	UGC	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons | 2 |

3.13 No. of collaborations   International | --- | National | --- | Any other | 1 |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs:

From Funding agency | --- |　From Management of University/College | --- |

Total | --- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	---
Commercialised	Applied	----
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides | 6 |

and students registered under them | 18 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 5 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | Nil |　　SRF | Nil |　　Project Fellows | Nil |　　Any other | Nil |

3.21 No. of students Participated in NSS events:

University level | Nil |　State level | 75 |

National level | Nil |　International level | Nil |

3.22 No. of students participated in NCC events:

University level | Nil |　State level | Nil |

National level | Nil |　International level | Nil |

3.23 No. of Awards won in NSS:

| University level | Nil | State level | Nil |

| National level | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

| University level | Nil | State level | Nil |

| National level | Nil | International level | Nil |

3.25 No. of Extension activities organized

| **University forum** | Nil | **College forum** | 5 |

| **NCC** | Nil | **NSS** | 9 | **Any other** | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Blood donation camp organized on 24th September on the birth anniversary of founder.
- Road safety drive and guidance program was organized in the college on 11 Oct, 2012.
- Cleanliness drive was organized in Bhanegaon Village.
- Campaign "Plant Trees, Save Life' was organized by the way of Students' rally in the Bhanegaon and Khaperkheda Village.
- NSS camp was organized at Adasa Village from 8 to 13 February, 2013.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres	---	---	7 Acres
Class rooms	9	----	----	9
Laboratories	1 (Home Eco)	---	---	1
Seminar Halls	1	---	---	1

No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	Canon Laser Printer	UGC	1
Value of the equipment purchased during the year (Rs. in Lakhs)	---	Canon Laser Printer	UGC	Rs. 8650/-
Others	---	----	----	----

4.2 Computerization of administration and library

- In the office the entire entries are done in computer regarding admission and expenses.
- The efforts are directed towards paperless office.
- There is a computer lab connected to the central library through which the students can access e-resources taking guidance from the librarian from.; time to time.
- Total 16 computers are available in the computer lab.

4.3 Library services: 12-13

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3036	910220	**109**	**24783**	3145	935003
Reference Books	4326	1295661	**437**	**89772**	4763	1300424
e-Books	Access through N- List, NDL(National Digital Library of India)					
Journals	---	---	10	8169		
e-Journals	Access through N- List, DOAJ					
Digital Database	01	5000	01	5000	02	10000
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	32	----	Yes	Nil	16	7	9	---
Added	---	---	---	---	---	---	---	---
Total	32	---	---	----	16	7	9	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> - 16 computers are available in computer lab for students to learn computer.
> - The ETNL software is also uploaded in the computer lab so that the students can learn English language. .
> - The computers are connected in LAN and have internet access.
> - Students are given training of the basic knowledge of computer and also of how to search information on internet.

4.6 Amount spent on maintenance in lakhs :

   i) ICT | 00 |

   ii) Campus Infrastructure and facilities | 00 |

   iii) Equipments | 00 |

   iv) Others | 00 |

Total :   Nil.

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

   i.   Principal and the coordinator, IQAC informed students about different programs to be conducted in college every year.
   ii.   Scholarship and free ship facility to SC/ST/OBC/NT students is communicated through Prospectus and by giving notices.
   iii. IQAC introduced the facility of concession and easy installment for admission fees.
   iv.   Given opportunity for creative writing and its publishing in College Annual Souvenir 'Kusumgandha'.
   v.   IQAC encouraged Career guidance cell to organize programs on guidance for competitive examination.
   vi.   Opportunity for soft skill development by encouraging students involvement in the program and activities.

5.2 Efforts made by the institution for tracking the progression

> - There is a 'Students Progression committee' in the institution working for tracking the progression of outgoing students/ pass out students with respect to their placement or turning for higher education. The record is maintained by the committee.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
377	37	--	--

students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
157	37.92

Men

No	%
257	62.07

Women

	Last Year					This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
66	129	11	162	Nil	368	62	145	12	195	Nil	414

Demand ratio   1:1   Dropout % 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - A Workshop organized on 16 Sept.2012 on the topic **"How to face Competitive Exams".** Eminent career counselor Mr. Pradeep Kamale from Finix Academy guided the student on various career options after Post graduation. Around 100 students participated.

No. of students beneficiaries   280

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counseling and career guidance

- A lecture on **"Career in MBA after graduation"** was organized on 3rd Jan 2012. Lecture deliverd by Mr. Rajan Shetty, Kunal Padole and Abhay Ingale from Jhullelal Institute of Management & Technology guided and motivated the students to pursue the career in business management.
- A Lecture on the topic **"Financial Education for Students"** was organized on 21 September 2012. Lecture delivered by Dr. Sujit Metre, Ambedkar College of Management, Nagpur.

- On 14 December 2012 Lecture was organized on **"Education and Students Life"**. Mr. Narendraji Kedar delivered a lecture on this topic.

No. of students benefitted | 359 |

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	3

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 2 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | 2 | National level | 0 | International level | 0 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 0 | National level | 1 | International level | |

Cultural: State/ University level | 0 | National level | 0 | International level | 0 |

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from Institution	**Nil**	**Nil**
Financial support from Government	**232**	**1,32,729/-**
Financial support from other sources	**Nil**	**Nil**
Number of students who received International/ National Recognition	**Nil**	**Nil**

5.11   Student organized / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 5 |

5.13 Major grievances of students (if any) redressed: No major grievances during the year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- ### *Vision*

  The vision of the institution is to provide higher education with excellent quality in a secular atmosphere in which the institution monitor the human development in spirit, mind and body and social and economic upliftment with high potentiality he/she compete in a global environment discarding any sort of discriminations in the life.

- ### *Mission*
  - *To develop all round personality of the students;*
  - *To inculcate human values among the students for becoming socially responsible citizen in future;*
  - *To empower the students to encounter all types of challenges in life;*
  - *To provide a platform to boost students' self-confidence through different activities;*
  - *To generate positive attitude towards life and right behaviour towards the society and nation;*
  - *To access, equity and excellence in higher education to the socially and economically deprived classes of the region;*
  - *To achieve professional competence to face the challenges of competition in global world;*
  - *To achieve academic excellence through outstanding teaching-learning process;*
  - *To integrate the teaching to develop research competence to serve the society and the nation;*
  - *To provide educated citizenry to the nation for a vibrant democratic functioning;*
  - *To keep individual dignity, professional integrity and nurture the atmosphere for social and economic justice;*
  - *To implicate ICT in the overall functioning of the institution.*

6.2 Does the Institution has a management Information System

Yes, College management software with SMS facility.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum is designed & structured by RTM, Nagpur University.

- Teachers attend workshops organized with respect to the revision of syllabus.

- Dr. R.G. Tale, Principal of the college worked as a member of BoS in Economics. He worked for design and updation of syllabus in Economics.

6.3.2 Teaching and Learning

- Teaching plans prepared well in advance.
- Participative teaching learning process.
- Use of OHP effective teaching.
- Computer lab established.
- Study material provided to all the students.

6.3.3 Examination and Evaluation

- Four unit Tests are conducted during the academic session.
- One annual test examination conducted with question paper based on University question paper pattern.
- Continuous internal evaluation in the classroom on the course taught by each faculty by way of question and answer method.

6.3.4   Research and Development

- Research Papers are published by faculty members in Peer Reviewed Journals & Conference Proceedings   with ISBN & ISSN.

- Faculties are encouraged to pursue Ph.D by the IQAC.

- Some faculties are working as research guide.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Books suggested by teachers is purchased and made available in the central library.
- Text Books and reference books added.
- Journals and Magazines subscribed.
- Reading room facility is made available for students and staff.
- Books on competitive examination are made available.
- LAN facility is made available in the college.
- Computers and printers are purchased.
- Gym facility for the students.
- Laboratory for Home Economics practical upgraded.
- Two Volleyball courts are available in the college ground.

6.3.6   Human Resource Management

- Resource persons are invited as per plan and need from outside.
- Blood donation camp is organized as per MoU.
- State Level NSS camp is organized.
- Extension activities are conducted managing human resources in well manner.

6.3.7   Faculty and Staff recruitment

- There is no vacancy in the institution for granted courses.

- Eligible and efficient candidates are selected and appointed as temporary teachers for self-financing courses in the institution.

6.3.8   Industry Interaction / Collaboration

Nil

6.3.9   Admission of Students

- The admission committees are formed in the last meeting of the previous session.
- The committees are given responsibility to help the students for selecting subjects from optional subjects.
- The meritorious students and 1st class students are given direct admission at entry level.
- The students having certificates in sports, cultural, etc, are also given priority in admission at entry level.
- The second and final years' students are given direct admission.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	LMC/IQAC
Administrative	No	No	Yes	LMC/IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ☑ √

For PG Programmes   Yes ☑ √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Till date it has not been done.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

- One meeting of Alumni association was held.
- Alumni members actively participated in Ganesha Utsav organized by students.
- Alumni actively participate in College Day Function and manage 'Snehabhojan' in well manner.
- Some alumni invited as guest in some programs to share their experiences in the campus.

6.12 Activities and support from the Parent – Teacher Association

- One meeting held in the session of parents and teachers.

6.13 Development programmes for support staff

- The staff members are supported for adequate training as and when required.
- Promoted to the faculty members for presenting maximum research papers in seminars and conferences etc.
- Promoted the staff for minor research projects and pursue Ph.D.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree-plantation program has been conducted by the NSS department in the campus.
- Cleanliness drive has been taken in the campus with the inclusion of students and staff members of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Regular meetings with the staff members to assess the functioning of the teaching – learning , co-curricular and extra curricular activities. The programs and difficulties in function were discussed and solved.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All the departments prepared their departmental academic calendar based on the institutional academic calendar.
- IQAC monitored the teaching-learning process going on as per the departmental academic calendar.
- All the departments conducted Unit Tests and Annual Test Examination as per their departmental academic calendar as a part of continuous evaluation.
- Language lab established in the computer lab for English Language proficiency.
- Blood donation camp organized in collaboration with Life-Line Blood bank, Nagpur.
- State Level NSS camp organized in collaboration with other two colleges.
- Poor students given concession in admission fees.
- 'Students' Magazine- Kusumgandha published.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Road safety awareness program in collaboration with the Police personnel of the Local Police Station.
2. Blood donation camp in memory of the founder of the institution.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. The department of NSS conducted a Tree Plantation Program at Adasa Village and planted 200 Trees an Adasa Ganesha Temple hill.
2. Tree Plantation drive conducted in the campus in which the college students planted trees. The program was organized to increase environmental awareness.

7.5 Whether environmental audit was conducted?   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Strength
  1. Achievement in sports.
  2. Functioning IQAC.
  3. Functioning MoU.
  4. ISR based programs.
  5. ICT based teaching learning.
  6. Minor research projects.
  7. Qualified and experienced staff.
  8. State Level NSS camp.
  9. Career guidance mechanism.
- Weaknesses
  1. Lack of English language proficiency among the students.
  2. Final year result is not satisfactory.
  3. Inadequate strength in PG courses.
  4. Campus placement.
  5. Canteen facility in the campus.
  6. No cycle stand.
- Opportunities
  1. Steps for improvement of result can be taken.
  2. Facility of Cycle stand can be done.
  3. Development of E-learning resources.
  4. More linkages and MoUs can be formed.
- Challenges
  1. Fund mobilization.
  2. Employability for the pass out students.
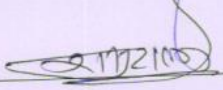 3. Students' adequate use of library resources.

8. **Plans of institution for next year**

1. Regular meetings of IQAC with different stakeholders for quality improvement.
2. More MoUs & Linkages for faculty exchange.
3. Enhancement of extension activities.
4. Recruitment of vacancy of non-teaching staff.
5. Research projects by the faculties.
6. Enhancement of Library facilities.
7. Promotion of ICT in teaching learning process for effectiveness.

Name **Dr. Dhanraj V. Shete**

Signature of the Coordinator, IQAC
Dr. Dhanraj V. Shete
Co-ordinator, IQAC,
Bar. Sheshrao Wankhede College of Arts & Commerce,
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Name **Dr. Ramkrishna G. Tale**

Signature of the Chairperson, IQAC
Dr. Ramkrishna G. Tale
Chairperson, IQAC,
Bar. Sheshrao Wankhede College of Arts & Commerce,
Khaperkheda. Dist. Nagpur.

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BR. SHESHRAO WANKHEDE ARTS & COMMERCE COLLEGE, KHAPERKHED

ACADEMIC CALENDER

SESSION – 2012- 2013

Events / Activities	Month	Period
Reopening of the college	June	11th June 2012
Admission B. A. I, II, III. B.Com I, II, III & M.A.		11th June to 5th Sep 2012
Meeting of Staff Council		11th June 2012
Publishing Time-table		18th June 2012
Inauguration of the New Academic Session (for students) Principal's Address to students		25st June 2012
Orientation to Ist year students		25st , 26th 27th June2012
Students Counseling & Mentoring	July	2nd July to 7th July 2012
IQAC Meeting		In the month of July
World Population Day		11th July 2012
Lokmanya Tilak Birth Anniversary		23rd July 2012
Tree Plantation by NSS & Environment Dept.		25th July 2012
Last date of Admission	August	5th Aug 2012
National Librarians day		12 Aug 2012
Independence day Celebration		15th Aug 2012
National Sports Day (Major Dhyanchand Birth Anniversary)		29th Aug 2012
Management Council Meeting (LMC)		Second Week of Aug 2012
Last Date of Admission with prior permission of the Vice-Chancellor	September	5th Sep 2012
Teachers Day Celebration		5th Sep 2012
Literacy Day		8th Sep 2012
1st Unit Test		10th Sep to 15th Sep 2012
Teachers Parents Meeting		15th Sep 2012
NSS Day & Bar. Sheshrao Wankhede Birth Anniversary (Blood Donation Camp)		24th Sep 2012
De Laxmi Narayan Day		30th Sep 2012
Mahatma Gandhi Birth Anniversary	October	02nd Oct 2012
IQAC Meeting		In the month of October
2nd Unit Test		17th to 23rdOct 2012
Management Council Meeting (LMC)		Last week of Oct 2012

Winter Vacation	October	27th Oct to 26th Nov 2012
Second Term start	November	27th Nov 2012
AID's Day Awareness Prog.	December	1 Dec 2012
Dr. Ambedkar Death Anniversary		6th Dec 2012
Sant Gadgebaba Death Anniversary		20th Dec 2012
Savitribai Fule Birth Anniversary	January	3rd Jan 2013
3rd & 4th Unit test		2nd Jan to 9th Jan 2013
IQAC Meeting		In the month of January
College Annual Function		10th &12th Jan 2013
National Youth Day (Swami Vivekanand Birth Aniversary)		12th Jan 2013
Republic Day		26th Jan 2013
NSS Special Camp (State Level Camp)	February	2rd week of Feb 2013
Marathi Raj Bhasha Day		27th Feb 2013
World Women Day	March	8th Mar 2013
Summer Practical Exams.		1st Feb to 10 Mar 2013
Annual Test Exam. (College Exam)		20th Mar to 26th Mar 2013
Summer Exams. (University Exam)		1 5th Mar 2013
Management Council Meeting (LMC)		Last Week of Mar 2013
Dr. Babasaheb Ambedkar Birth Anniversary	April	14th Apr 2013
IQAC Meeting		In the month of April
Staff Council		Last week of Session Apr2013
Rashtrasant Tukdoji Maharaj Birth Anniversary		30th Apr 2013
Maharashtra Day	May	01st May 2013
Summer Vacation		1st May to 15th Jun 2013

Principal
Bar. Sheshrao Wankhede College
of Art's & Commerce, Khaperkheda
Ta. Saoner Dist - Nagpur